

# VILLAGE OF CARLETON COUNCIL MEETING

## MINUTES

1230 Monroe Street, Carleton, Michigan

December 3, 2024

**1. Meeting Called to Order at 6:30 p.m.**

**2. Pledge of Allegiance**

Trustee Geiermann will be the acting secretary for meeting minutes.

**3. Roll Call – Council Present: Kaczmarek, Geiermann, Burkardt, Pernicano, Stolkey.**

**Council Absent: Klavon**

**Other Staff in Attendance: Jeff Osment - Village Attorney, Jim Hollandsworth – Village Engineer, Roy Johnson – Police Chief, Cathy Coleman – Treasurer.**

**4. Approval of Minutes**

Motion by Kaczmarek, supported by Stolkey that the Council approve the minutes of the November 5, 2024 Regular Meeting.

Ayes: 5    Nays: 0    Motion Carried

**5. Approval of Agenda**

Motion by Burkardt, supported by Pernicano that the Council approve the Agenda as presented.

Ayes: 5    Nays: 0    Motion Carried

**6. Bills - \$155,184.80**

Motion by Kaczmarek, supported by Burkardt that the Council approve the payment of the bills in the amount of \$155,184.80.

Roll Call Vote:

Kaczmarek            Yes

Geiermann            Yes

Burkardt              Yes

Pernicano             Yes

Stolkey                Yes

Ayes: 5    Nays: 0    Motion Carried

**7. Correspondence**

Letter from Tim Thompson with an offer to purchase the Village's sewer jetter that is inoperable. Attorney Osment stated the Village could not sell its property without a public bid publicized. The Council agreed that the equipment would be advertised for sale and the Village Engineer would get the specs for the sewer jetter to determine its value to establish a starting bid.

Letter of interest for the vacant Village Clerk and Treasurer positions. There were 4 letters/emails received, 2 for clerk and 2 for treasurer. President Penix stated that he received another letter for clerk today, his wife would like to apply. The Council agreed that a committee of Geiermann, Pernicano, Stolkey and Treasurer Coleman would interview said applicants.

The 2025 calendar for Village Council Meeting dates were discussed.

Motion by Burkardt, supported by Kaczmarek that the 2025 calendar for Village Council Meeting dates be approved as presented.

Ayes: 5    Nays: 0    Motion Carried

**8. Old Business**

- A. Update on Sewer Plant – Stewart Beach, Fleis & VandenBrink reported that work is being completed at the plant. Paving has been completed and everything is coming together.
- B. Update on Sewer Engineering – Dan Cabage, Fleis & VandenBrink reported a history of the Sewer Plant improvement project and that the agency for the funding will be completing an audit of the work in the future.
- C. Update on Sewer Lining – Jim Hollandsworth, Hennessey Engineers reported a history of the lining project for President Penix. He stated the restoration portion of the project will take place in the spring.
- D. Police stats for November were provided by Chief Johnson.

**9. New Business**

- A. I.T. Proposals – the Council agreed to form a committee to interview applicants.
- B. Ford Road Lift Station – a quote for the pump and its installation was received from Kennedy Industries. President Penix will confirm a date certain for completion of the project.

Roll Call Vote:

Kaczmarek	Yes
Geiermann	Yes
Burkardt	Yes
Pernicano	Yes
Stolkey	Yes

Ayes: 5            Nays: 0            Motion Carried

- C. Quote for Lab Supplies for the Sewer Plant – Stewart Beach described the needs and history of lab supplies for the sewer plant.

Motion by Burkardt, supported by Pernicano that the Council approve the lab supply quote as presented.

Ayes: 5            Nays: 0            Motion Carried

- D. David Janus – Kaczmarek stated a letter was received from Janus regarding a citation he received from the Building Inspector regarding his building at 12715 Hand Street and an additional property at 848 Monroe Street. Attorney Osment and Engineer Hollandsworth had a lengthy discussion with Janus regarding the history of his properties and potential remedies. Osment, with Hollandsworth’s assistance, will pen a letter describing the necessary steps for Janus to comply with the Village ordinance(s) regarding his property.

**10. Council Comments** – Pernicano asked when the leaf pick up would be completed as he has had many inquiries from residents.

Kaczmarek asked if the DPW had a route that they use, a plan for pick ups and a completion date. President Penix said they have a route and have been working every day.

Burkardt asked if everything was in order for the Christmas parade. President Penix stated the parade was from 4-6:30 p.m. beginning at Beaver and ending at Crane.

**11. Public Comments – Limited to three (3) minutes**

Dennis McCormick spoke about Dave Janus and the issues he has with his property.

Joe Sanderson works part-time for Dave Janus and he spoke about the issues with Janus' property.

Art Grace, a business owner, spoke about the Janus property too and offered a solution regarding pervious vs impervious surfaces.

Jane Dean, lives on Crane Street, took a roommate and had problems with her, the police were called and they were going to arrest Ms. Dean. She stated the police were mean to her and she wanted to file a complaint. She was told her 3 minutes were up.

**12. Adjournment**

Motion by Stolkey, Supported by Pernicano that the Council adjourn the meeting at 7:37 p.m.

Ayes: 5      Nays: 0      Motion Carried

Next Meeting: January 7, 2025



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Respectfully submitted,  
James M. Geiermann, Acting Secretary  
Village of Carleton