

MINUTES
CARLETON VILLAGE COUNCIL HYBRID MEETING
JANUARY 2, 2024

1. Meeting Called to Order at 6:30 pm by President Buckingham
2. Pledge of Allegiance
3. Roll Call – Council – Dennis McCormick – Dave Klavon – Lena Kaczmarek (seated at 6:47pm) – James Geiermann – Terry Burkardt – Robert Pernicano – Larry Buckingham – Lenora Buckingham – Cathy Coleman
4. Approval of minutes – Voice Vote –
 - a. Approval of minutes of 12-5-2023
Motion by Burkardt to approve the December 5, 2023 minutes, motion supported by Klavon. Motion passed
5. Approval of Agenda – Voice Vote
Motion by McCormick to approve the agenda as presented, motion supported by Burkardt. Motion passed
6. Bills – \$58,701.11 Roll call vote
Motion by McCormick to approve the bills in the amount of \$58,701.11, motion supported by Burkardt.

Pernicano	Yes
Klavon	Yes
McCormick	Yes
Burkardt	Yes
Geiermann	Yes
Kaczmarek	Abs

Roll call vote 5 yes 0 no 1 absent Motion passed
7. Correspondence
 - a. None
8. Unfinished Business
 - a. Sewer Plant Operation – James Green – Stewart Beach –
 1. Construction going very well
Discussion
 - A. Pernicano asked about letters to owners, advised that letters have been given to all owners advising them of the project.
 - B. Burkardt asked about the category of license, Stewart Beach advised him on the different steps of the WWTP operator license.
 2. Operation staff at 100 %
 - b. Police stats for December and Year end – Chief Johnson –Updated the Council on the police states for December and the year-end stats.
 1. Council was advised that Sergeant Mark Aldrich had resigned and that Chief Johnson was asking the Council to award the Sergeant position to Kaley Smedo. Discussion – Motion by Burkardt to award the Sergeant

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position to Kaley Smedo, supported by Pernicano. Voice Vote – Motion passed

- c. Blight Report – None – Need to combine blight officer and ordinance officer position
- d. Update on Sewer Project — Dan Cabage – Mike Vander Ploeg – Cabage reported that everything is going very well, the North clarifier part is going very well and close to completion, updated on the lift station on Grafton Rd.
- e. Update on Sewer lining – James Hollandsworth – -- 13,000 feet of line has been cleaned, 12,000 8-to-12-inch lines and 1,000 ft of 5-to-18-inch lines. Lining of bad sections has started again, making good progress.
- f. Ford Rd Lot Split – Hollandsworth – Buckingham – Tabled from last meeting tabled until owner contacts office.
- g. Blight Officer – Buckingham – McCormick brought up to Buckingham that he felt we needed a blight officer and submitted a name for the position. Buckingham advised we should advertise the position for a month or two and see if there is any interest for the position (post it on the website). He also stated in that time frame we should pursue the combining of the blight and ordinance officer and fill that position.
- h. Status of Letter to residents on the sidewalk replacement – Klavan
Buckingham advised that as of this time no letters have been sent out, we need to go through and make sure of the amount and who needs to pay for the repairs. If the sidewalk is damaged by a tree the Village needs to pay for the repairs. Klavon and Buckingham to get together to compile a list of repairs needed.

9. New Business

- a. Park Official attending Village Meeting – McCormick –
McCormick brought up that the park needs more money for repairs to the park. He was advised that the Park Chairman needs to come to a meeting as there were questions asked that McCormick could not answer.
- b. Repairs to the Backhoe – Estimate \$5,220.63
Motion by Klavon to approve the repairs to the backhoe for the amount of \$5,220.63, motion supported by Burkardt.
Klavon Yes
McCormick Yes
Burkardt Yes
Geiermann Yes
Kaczmarek Yes
Pernicano Yes

Roll call vote 6 yes 0 no 0 absent Motion passed

10. Council Comments

- 1. Cathy Coleman stated she would not be running for the Treasurer position in the November election.

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2. McCormick asked how Linkey was doing on his training. Buckingham advised he was in training right now. Should be testing at the end of this week or the first part of next week.
3. McCormick wanted to know when the election petition needed to be submitted. He was advised that August was when the had to be turned in.

11. Public Comments –Limit to 3 minutes

1. Janelle Pfeiffer brought up about a drive thru for the ice cream business, she was advised that there was not enough side footage for a drive thru, that there was an alley along side of the building and did not think that the Village could give permission for a drive thru. Buckingham would check with the Village Attorney.

12. Adjournment voice vote

Motion made by Burkardt to adjourn the meeting, motion supported by McCormick.

Motion approved Meeting adjourned at 7:19 pm

Respectfully submitted,
Lenora Buckingham
Clerk Village of Carleton