

**Minutes**  
**CARLETON VILLAGE COUNCIL HYBRID MEETING**  
**October 3, 2023**

1. Meeting Called to Order by President Buckingham at 6:30 pm
2. Pledge of Allegiance
3. Roll Call – Council – Dennis McCormick – Dave Klavon– James Geiermann – Terry Burkardt – Robert Pernicano – Larry Buckingham – Lenora Buckingham. Absent – Lena Kaczmarek – Cathy Coleman  
Present in person – six (6) Present virtually two (2)
4. Approval of minutes – Voice Vote –
  - a. Approval of minutes of 9-5-2023  
Motion by McCormick to approve the September 5, 2023 minutes, motion supported by Burkardt. Motion passed
5. Approval of Agenda – Voice Vote  
Motion by Klavon to approve the agenda as presented, motion supported by McCormick.  
Motion passed
6. Bills – \$ 237,275.26 – Roll call vote  
Motion by Pernicano to approve the bills in the amount of \$237,275.26, motion supported by Klavon.

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|-----------|--------|
| Pernicano | Yes    |
| Klavon    | Yes    |
| McCormick | Yes    |
| Burkardt  | Yes    |
| Geiermann | Yes    |
| Kaczmarek | Absent |

Roll call vote 5 Yes 0 No 1 Absent Motion passed
7. Correspondence
  - a. Purchase 2007 Crown Vic
  - b. \*\* Witches Night event for October 21st has been cancelled.
8. Unfinished Business
  - a. Sewer Plant Operation – Stewart Beach – Updated the council with what is being done at the plant. Pictures have been taken for future reference.
  - b. Police stats for September – Chief Johnson presented the council with the stats for September – No questions
  - c. Blight Report – Metz – Tabled
  - d. Update on Sewer Project — Dan Cabage – Mike Vander Ploeg – Everything is in the lab is coming along fine, talked to the line contractor and they should be starting around October 23.
  - e. Monroe Conservation District – no money in this budget, will address the issue in future budget
  - f. Ordinance Officer – McCormick – Need to get a committee together to discuss what we need for the position of Ordinance Officer and bring it back to council. McCormick, Buckingham, Burkardt, and Metz placed on the committee

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- g. Sidewalks Letter– Klavon – Buckingham – Letter had to be sent out to the owners effected by the repairs, looking at an April or May start to the project.

**9. New Business**

- a. Airport Community Schools – James Geiermann – Aux Meters – The ordinance will have to be looked at to reflect changes to be made. Recommendations for next meeting
- b. Brush Pickup – McCormick – Discussion on brush pickup, the village does not pickup trees that are cut down and placed by the road.
- c. Leaf Pickup – McCormick – brought up that leaf pickup, discussion, decided to leave the pickup as is
- d. \*\* Purchase 2007 Crown Vic – Rob Payne – municipal vehicles need to be put up for bid or auctioned. Can not sell outright.

**10. Council Comments**

- 1. Larry Buckingham – Witches night event for October 21<sup>st</sup> has been cancelled and will not need Monroe Street shut down.
- 2. Larry Buckingham – Ford Rd lift Station – Pumps down
- 3. Larry Buckingham – Santa Comes to Town – December 9<sup>th</sup>
- 4. Larry Buckingham – Emergency Management paper work has been sent in

**11. Public Comments – Limit to 3 minutes**

- 1. Bernie the owner of the old school on Harris and Kent Street brought up that his building had been red tagged and he would like the council to issue him a temp certificate of occupancy to be able to run his business. He was advised this was not an agenda item and the council could not take any action.
- 2. Bill Straka stated that he felt the council should allow the temp certificate of occupancy so they could run his business.

**12. Adjournment voice vote**

Motion made by McCormick to adjourn the meeting; motion supported by Geiermann.

Motion approved Meeting adjourned at 7:22 pm

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Respectfully submitted,  
Lenora Buckingham, Clerk  
Village of Carleton