

Minutes

CARLETON VILLAGE COUNCIL HYBRID MEETING

December 6, 2022

1. **Meeting Called to Order at 7:00pm Carleton Village Hall by President Pro Temp Joseph Dunne**
2. **Pledge of Allegiance**
3. **Roll Call** – Dennis McCormick – Dave Klavon – Joe Dunne — Lena Kaczmarek – James Geiermann – Lenora Buckingham, President Larry Buckingham, Treasurer Cathy Coleman
There were 5 people at the meeting – James Hollandsworth (Village Engineer), Daniel Cabage (F & V Engineering), Rick Massengill, Jeff Metz (Blight Inspector) ~~Jeff Metz~~, Terry Ciersecwsky. (*corrected spelling on Metz and added blight inspector*)
4. **Approval of minutes – Voice Vote –**
 - a. November 1, 2022 Meeting – Motion was made by McCormick to approve the November 1, 2022 minutes, motion supported by Klavon. Voice Vote – Motion approved
5. **Approval of Agenda – Voice Vote**

Motion was made by Geiermann to approve the agenda as presented. Motion supported by Kaczmarek. Voice Vote – Motion approved
6. **Bills – \$100,003.67.10 — Roll Call Vote**

Motion was made by McCormick to approve the bills of \$100,003.67. Motion supported by Kaczmarek – Roll Call Vote —

Kaczmarek	Yes
Jones	abs
McCormick	Yes
Geiermann	Yes
Klavon	Yes

4 yes 0 no 1 absent, Motion approved
7. **Correspondence**
 - a. BioTech Agronomics, Inc – Table to next meeting
8. **Unfinished Business**
 - a. Waste Water Plant Operation – James Green – Stewart Beach not present – update in January
 - b. Police stats for November – Chief Johnson – Chief Johnson was not able to be present at the meeting council had a written report – No discussion
 - c. Blight Report – Metz – Presented the council with an update needs an arrest warrant – Geiermann asked for a list of items needed.
 - d. Update on Sewer Project — Dan Cabage – Presented the council with an update on the Sewer Project and made recommendations on awarding contracts # 1 and # 2.
Award Bid for Pipe Relining and Sewer Plant Updates as presented by F & V – Buckingham – Award pending on Rural Development Loan.
 1. Motion made by Kaczmarek that the Village award Contract 1 to Inliner Solutions, LLC in the amount of \$2,413,269.00 contingent on execution of Change Order 1 for each project as discussed in the recommendation from F & V, motion supported by Klavon.
Roll Call Vote —

Jones	abs
McCormick	Yes
Geiermann	Yes
Klavon	Yes

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Kaczmarek Yes
4 yes 0 no 1 absent, Motion approved

2. Motion made by McCormick that the Village award Contract 2 to Heaney General Contracting, Inc. in the amount of \$5,789,516.00 contingent on execution of Change Order 1 for each project as discussed in the recommendation from F & V, motion supported by Klavon.

Roll Call Vote —

Klavon Yes
McCormick Yes
Geiermann Yes
Kaczmarek Yes
Jones abs

4 yes 0 no 1 absent, Motion approved

- e. Ford Rd. Storm Sewer update – Hollandsworth – Hollandsworth updated the council on the Ford Rd. storm sewer project. 95% completed should be done in the next two weeks, project has gone very smooth – Discussion
- f. Mill Street RR crossing – McCormick – Tabled – McCormick asked to be tabled till next meeting -- Discussion
- g. ** Crack Sealing Recommendation of Payment – James Hollandsworth – Enclosed for processing, please find the contractor’s First (FINAL) Application for Payment, and our Recommendation of Payment for the project referenced above. Hennessey Engineers has reviewed the application and is recommending a payment in the amount of \$17,493.00 (Major Roads \$2,450.00, Local Roads 15,043.00) to Hutch paving Company to account for all work completed to date. Roll Call Vote –

Motion by McCormick to approve the payment to Hutch Paving Company in the amount of \$17,493.00 as recommended by Hennessey Engineers, INC , motion supported by Geiermann.

Roll Call Vote —

McCormick Yes
Geiermann Yes
Kaczmarek Yes
Jones abs
Klavon Yes

4 yes 0 no 1 absent, Motion approved

- h. ** Hennessey Engineers – James Hollandsworth – we are requesting authorization to proceed with the design, geotechnical, as built, Services and bid soliciting for the Ford Road Design at a cost not to exceed \$24,400. Roll call vote

Motion by Klavon to authorize Hennessey Engineers to proceed with the design, geotechnical, services and bid soliciting for the Ford Road Design at a cost not to exceed \$24,400, motion supported by Kaczmarek.

Roll Call Vote —

Geiermann Yes
Kaczmarek Yes

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Jones abs
Klavon Yes
McCormick Yes

4 yes 0 no 1 absent, Motion approved

- i. ** Christmas Lights – Dave Klavon – We have been working with Airport High School welding class they have 12 ornaments made and we need about \$1000.00 for expenses.

Motion by McCormick to authorize \$1000.00 for Christmas decoration expenses, motion supported by Klavon. Pending approve of the Village Attorney

Roll Call Vote —

Kaczmarek Yes
Jones abs
Klavon Yes
McCormick Yes
Geiermann Yes

4 yes 0 no 1 absent, Motion approved

- j. ** Rick Massengill – Petition – Rick Massengill approached the council on they wanted to dissolve the home owner’s association in North Point Commons and wanted to know if they meet all the criteria if the Village would accept them? Discussion will be brought up at the January meeting.

9. Council Comments

1. Lenora Buckingham – Buckingham advised the council about the Village Christmas Party on December 16.
2. James Hollandsworth – wished everyone a Happy Holiday.

10. Public Comments – Individuals will identify themselves by name and state whether they are a village resident, if you wish to decline to give the information please say pass – Limit to 3 minutes

1. Terry Ciersecwsky – stated he heard a rumor that they were making Mathews Street from Monroe Street to Kent Street a one-way street – The council advised him that they had not discussed making it a one-way street
2. Jeff Metz stated a one way would be good for parking.
3. Jeff Metz – brought up that the Village should ask the community for donations for the lights.

11. Adjournment voice vote

Motion was made by McCormick to adjourn the meeting, supported by Geiermann – Voice Vote.
all in favor motion passed. Meeting closed at 8:01pm

Respectfully submitted,
Lenora Buckingham
Clerk
Village of Carleton