



# VILLAGE OF CARLETON MEETING MINUTES

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October 15, 2018

The Village of Carleton Regular Board meeting was called to order at 7:00 p.m. in the Village Hall by President Buckingham.

## **1. Pledge of Allegiance**

## **2. Roll Call**

Members present: President Larry Buckingham, Councilmen Christopher Ciersezwski, Dennis McCormick, David Klavon, Tom Reiser, Joseph Dunne, Don Marcero, Clerk Lenora Buckingham.  
Members Absent Treasurer Cathy Coleman. Others present Attorney Jeff Osment, and Engineer James Hollandsworth.

## **3. Approval of Minutes**

Motion was made by McCormick to accept the minutes of the regular meeting dated October 1, 2018.  
Motion supported by Dunne. Voice vote all in favor, motion carried.

## **4. Approval of Agenda**

Motion by McCormick to approve the agenda, motion supported by Klavon – Voice vote all in favor, motion carried

## **5. Approval of Bills**

Motion by McCormick to approve the bills in the amount of \$87,057.53, supported by Klavon – Voice vote all in favor, motion passed

## **6. Correspondence**

- a. None

## **7. Unfinished Business**

- a. F & V – Oxidation Ditch – Plant operator James Green updated the council, South ditch is done and in operation, North ditch down and needs cleaned before work can start.
- b. F & V – Smoke test results – Village test were done, mobile home parks refused to be tested, rest of the Village tested very well, only a few areas of concern.
- c. Christmas Lighting Bids – Klavon stated that he and Buckingham meet with the companies and advised what we needed, he presented the bids from four companies ranging from \$18,000.00 to \$65,000.00. Low bid of \$18,000.00 did not meet the specks and left the bid open to being increased. Discussion — McCormick wants to go back to low bidder and give them a chance to redo the bid. Klavon recommends to go with Conti Electric for the amount of \$22,450.00. Motion by Klavon to award the bid to Conti Electric for the amount



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of \$22,450.00, motion supported by Reiser. Money to come from special projects. Roll call Vote –

Ciersezwski	Yes
Dunne	Yes
Marcero	Yes
Klavon	Yes
McCormick	No
Reiser	Yes

Motion passed 5 Yes 1 No

- d. Motion by Marcero the funds for the Christmas Lighting (\$22,450.00) to come from Special Projects, supported by Klavon – Roll call Vote

Ciersezwski	Yes
Dunne	Yes
Marcero	Yes
Klavon	Yes
McCormick	No
Reiser	Yes

Motion passed 5 Yes 1 No

### 8. New Business

- a. Budget Amendments – Finance officer presented to council budget amendments for the 2018 – 2019 Budget – Discussion – Motion by Klavon to approve the budget amendments, supported by Reiser – Roll call vote –

Reiser	Yes
Ciersezwski	Yes
Dunne	Yes
Marcero	Yes
Klavon	Yes
McCormick	Yes

Motion Passed 6 yes 0 no

- b. September Blight report – Metz gave the blight report to the council, asked for a shirt with a logo and ID – Buckingham to get with Metz
- c. September Police Stats – Chief Johnson gave the September report to council
- d. Trick or Treat – October 31, 2018 6pm to 8pm – Motion by Klavon to approve the hours for Trick or Treat, supported by Marcero. Voice vote, all in favor Motion carried



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- e. Contacting, Attorneys, Engineers, Inspectors – Buckingham brought up that we have had a problem with council members and individuals contacting the attorney, engineer, and the inspectors, costing the Village money not budgeted, and most of the time Buckingham has had contact with the individuals. Discussion – Buckingham should be contacted before anyone contacts the above. – Motion by Marcero that all professional contact needs to go through the Village President unless he directs otherwise, supported by Klavon. Voice vote, all in favor Motion carried.

### **9. Council Comments**

- a. Buckingham advised that the VFD drives are in and that Hollandsworth has meet with the Ash Township electrical inspector, and Hollandsworth and Buckingham are to meet tomorrow to go over the project.
- b. Marcero – road funds major transferred to local, how does that work and how much can be transferred, Hollandsworth will check on and get back.
- c. Hollandsworth advised that he is looking into the electrical at the lift station, he contacted the building inspector for Ash Township, who is a licensed electrician, not the electrical inspector, and will discuss the findings with Buckingham tomorrow when they inspect the station.

### **10. Public Comments – Limit to 3 Minutes**

- a. James Donavon – Electrical for the Christmas Lights, is there any warranty? Advised yes there is
- b. Conner Robertson – Kent and Meigs water main break, what is going on with it, and storm sewer is not working. Buckingham and Hollandsworth will check on the storm drain tomorrow; Ash Township is planning on replacing the water line.

### **11. Adjournment**

Motion to adjourn the meeting at 7:43pm by McCormick and supported by Dunne. All in favor, motion carried

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Respectfully submitted,  
Lenora Buckingham, Clerk  
Village of Carleton