



VILLAGE OF CARLETON MEETING MINUTES

August 4, 2020

The Village of Carleton Regular Board (Virtual) meeting was called to order at 7:00 p.m. in the Village Hall by President Buckingham.

1. Pledge of Allegiance

2. Roll Call

Members present: President Larry Buckingham, Councilmen Dennis McCormick, Tom Reiser, David Klavon, Joseph Dunne, Clerk Lenora Buckingham. Members Absent Treasurer Cathy Coleman, James Donovan, Don Marcero Jr. Others present Attorney Jeff Osment, Chief Johnson.

3. Approval of Minutes

- a. Motion was made by McCormick to accept the minutes of the public meeting dated June 15, 2020.

Motion supported by Reiser – Roll Call Vote

Reiser	Yes
Marcero	Abs
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Abs

4 yes 0 no 2 absent, motion passed.

4. Approval of Agenda

- a. Motion by Klavon to approve the agenda, supported by McCormick – Roll Call Vote

Marcero	Abs
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Abs
Reiser	Yes

4 yes 0 no 2 absent, motion passed.

5. Approval of Bills

- a. Motion by Klavon to approve the bills in the amount of \$74,232.01, supported by McCormick – Roll Call Vote

Klavon	Yes
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VILLAGE OF CARLETON MEETING MINUTES

McCormick	Yes
Dunne	Yes
Donovan	Abs
Reiser	Yes
Marcero	Abs

4 yes 0 no 2 absent, motion passed.

6. Correspondence

- a. Letter of resignation from Don Marcero Jr. from the Village Council, he has moved out of town. Motion by McCormick to accept the letter of resignation, supported by Reiser – Roll call vote –

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Abs
Reiser	Yes
Marcero	Abs

4 yes 0 no 2 absent, motion passed

7. Unfinished Business

- a. Carleton Collision – Buckingham – No word from owner if the state has granted his request.
- b. Garage sale days – Reiser – No Village sponsored garage sales this year.
- c. Process pump sewer plant – The new pump has been installed and running great.
- d. Grafton Lift Station Pump #1 – James Green – One of the cables to the pump had been stretched and needed repairs, \$475.00.
- e. Zoning Ordinance Michigan Caregiver Business – Buckingham – Osment sent out letters to all the addresses, should have more information at the next meeting.
- f. Business Registrations – McCormick – Buckingham to get with blight, police and hopefully have more information at the next meeting.

8. New Business

- a. Approve Annual Financial Report of February 29, 2020 as prepared by Cooley, Hehl, Sabo & Calkins Discussion – Motion by Klavon to approve the Financial Report, supported by Reiser – Roll Call Vote –

Donovan	Abs
Reiser	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes



VILLAGE OF CARLETON MEETING MINUTES

4 yes 0 no 2 absent, motion passed.

- b. Commit the remaining 2019 – 2020 fund balance of \$1507.21 to Ash Carleton Park. Motion by McCormick to commit the remaining 2019 – 2020 fund balance of \$1507.21 to Ash Park, motion supported by Klavon – Roll Call Vote –

McCormick	Yes
Dunne	Yes
Donovan	Abs
Reiser	Yes
Klavon	Yes

4 yes 0 no 2 absent, motion passed.

- c. Replacement of Council member that has left – Buckingham – Recommends for the committee – Reiser (Chairman), Dunne, and Klavon. Motion by Dunne to approve the committee to recommend the person to replace the council member, motion supported by McCormick – Roll Call Vote –

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Abs
Reiser	Yes

4 yes 0 no 2 absent, motion passed.

- d. Policy for COVID-19 – Buckingham – The Village needs a COVID-19 policy for when we bring back our office personal, police department, and DPW – Need someone to write the policy and present it to council. (We will also need to purchase supplies, face mask, hand sanitizer, etc.) – Osment will research policies and forward to Dunne, and Buckingham for review.
- e. Tree on Monroe and Harris street– Donovan got estimates, Toms Tree service \$600.00 for trimming – Motion by McCormick to approve the trimming of the tree on Monroe & Harris for \$600.00, supported by Klavon – Roll call vote –

Donovan	Abs
Reiser	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes

4 yes 0 no 2 absent, motion passed.



VILLAGE OF CARLETON MEETING MINUTES

- f. Tree on Meigs Street – Have the tree checked out and get estimate on removal or trimming of the tree.
- g. July Police Stats – Chief Johnson – Chief Johnson gave the stats for the month of July to the Council.

9. Council Comments

- a. Reiser requested Dunn’s phone number
- b. McCormick – gave an update on Ash Carleton Park Market
- c. McCormick – Yellow Jackets cancelled this year but will return next year.
- d. McCormick – Tim Duffy is doing a great job in the park
- e. McCormick on behalf of the Park thanked the Village for the funds.
- f. Klavon asked if we had brought back the part-time worker for the DPW – Buckingham advised he had, and was working out great.
- g. Klavon asked about Tom Geiman and his workers comp case. Buckingham advised that workers comp and Geiman were trying to work out a settlement.
- h. Dunne thanked Osment for sending out the letters.

10. Public Comments – Limit to 3 Minutes

- a. None

11. Adjournment

- a. Motion to adjourn the meeting at 7:43 pm by McCormick and supported by Reiser – Roll call vote
 - Reiser Yes
 - Klavon Yes
 - McCormick Yes
 - Dunne Yes
 - Donovan Abs

4 yes 0 no 2 absent, motion carried

Respectfully submitted,
Lenora Buckingham, Clerk
Village of Carleton