



VILLAGE OF CARLETON MEETING MINUTES

August 3, 2021

1. The Village of Carleton Regular Board (Virtual) meeting was called to order at 7:00 p.m. by President Buckingham.

2. Pledge of Allegiance

3. Roll Call

Members present: President Larry Buckingham, Councilmen Dennis McCormick, David Klavon, Joseph Dunne, Lena Kaczmarek, Clerk Lenora Buckingham.

Members Absent Councilmen James Donovan, Jonathan Jones, Treasurer Cathy Coleman.

Others present James Hollandsworth (Village Engineer, Hennessey Engineering), Jeff Osment (Village Attorney), Stewart Beach WWTP, Daniel Cabage F & V Engineering, Mike Vander Ploeg F & V Engineering, Chief Roy Johnson Carleton P.D. and one citizen.

4. Approval of Minutes

a. July 6, 2021 Meeting

Motion was made by Klavon to accept the minutes of the public meetings dated July 6, 2021; Motion supported by McCormick – Roll Call Vote

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Abs
Kaczmarek	Yes
Jones	Abs

4 yes 0 no 2 absent, motion passed.

5. Approval of Agenda

Motion was made by McCormick to approve the agenda as presented; Motion supported by Dunne – Roll Call Vote

McCormick	Yes
Dunne	Yes
Donovan	Abs
Kaczmarek	Yes
Jones	Abs



VILLAGE OF CARLETON MEETING MINUTES

Klavon Yes
4 yes 0 no 2 absent, motion passed.

6. Approval of Bills

Motion was made by Klavon to approve & pay the bills of \$242,841.47; Motion supported by McCormick– Roll Call Vote

Dunne Yes
Donovan Abs
Kaczmarek Yes
Jones Abs
Klavon Yes
McCormick Yes
4 yes 0 no 2 absent, motion passed.

7. Correspondence

- a. None

8. Unfinished Business

- a. Sewer Plant Operation – Stewart Beach – Updated the council on progress at the WWTP. Discussion
- b. Police Stats for July – Chief Johnson – Updated the council
- c. Blight Report – Jeff Metz – Tabled to next meeting
- d. Tree cutting – three other trees need to be removed on Harris Street, amount to take down and grind stumps \$600.00, \$600.00 and \$500.00 by Toms Tree Service – Discussion – Klavon wanted to know if the funds would come out of the money received for the sale of the property on Grafton Rd. He was advised that the money would have to come out of General Funds (where the money from Grafton property was put).

Motion was made by McCormick to approve bid from Tom’s Tree Service for the removal of three (3) trees including stump removal for the amount of \$1,700.00. Motion supported by Klavon – Roll Call Vote

Donovan Abs
Kaczmarek Yes
Jones Abs
Klavon Yes



VILLAGE OF CARLETON MEETING MINUTES

McCormick Yes

Dunne Yes

4 yes 0 no 2 absent, motion passed.

- e. Update on the Car Cruise and Fireworks – Lena Kaczmarek – Everything went really well. Chief Johnson stated they had some problems with ATV's and some cars doing burnouts. Will be addressed next year.
- f. Update on WWTP Project – RD Loan – Dan Cabage F & V Engineering – Dan Cabage updated the Council on how the project was progressing – No questions or discussion
- g. Kent Street Payment \$29,835.00 to R J & J (second payment) per recommendation of Hennessey Engineers.

Motion by McCormick to approve the payment to R J & J per the payment recommendation of Hennessey Engineers for the amount of \$29,835.00; Motion Supported by Klavon – Roll Call Vote.

Kaczmarek Yes

Jones Abs

Klavon Yes

McCormick Yes

Dunne Yes

Donovan Abs

4 yes 0 no 2 absent, motion passed.

- h. Kent Street Storm Sewer update – Hollandsworth – Kent Steet is coming along very well, ran into a few problems with unmarked storm drains. When get done with Kent Street will move on to Ford and Jones Rd.
- i. Tree Budget – Klavon – Wanted an update on the tree budget – Buckingham advised that we were over budget and would have to amend the budget to cover the additional cost.
- j. Windows budget for the village hall, upstairs – Klavon – Wanted to know where we stood on the windows budget, was it worth the time to get the bids if we did not have the funds? – Buckingham advised that the money had been budgeted and we have the money to replace the windows, depending on bids that come in.
- k. Road funding Act 51 – Hollandsworth – updated the council on changes that were enacted at the first of the year.

9. New Business



VILLAGE OF CARLETON MEETING MINUTES

- a. Budget Amendments – Budget Amendments were presented to council by the Finance Officer for approval. Discussion

Motion by Klavon to approve the Budget Amendments as presented to Council.
Motion Supported by McCormick – Roll Call Vote.

Jones	Abs
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Abs
Kaczmarek	Yes

4 yes 0 no 2 absent, motion passed.

- b. Garage Sale Days September 17, 18, 19 – Buckingham

Motion by McCormick to approve the Garage Sale Days September 17th, 18th, 19th
Motion Supported by Klavon – Roll Call Vote.

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Abs
Kaczmarek	Yes
Jones	Abs

4 yes 0 no 2 absent, motion passed.

- c. Garbage and Yard Waste Contract Requirements 2021 – Buckingham – Council was presented with proposal to advertise for Garbage and Yard Waste. Discussion

Motion by McCormick to advertise for Garbage and Yard Waste Contract; Motion Supported by Klavon – Roll Call Vote.

McCormick	Yes
Dunne	Yes
Donovan	Abs
Kaczmarek	Yes
Jones	Abs
Klavon	Yes



VILLAGE OF CARLETON MEETING MINUTES

4 yes 0 no 2 absent, motion passed.

- d. Manheim Detroit Auto Auction Sewer Permit Re-evaluation – Hollandsworth – presented a letter from Manheim and advised they were checking into it. Will get back with council after reviewed.

10. Council Comments

- a. McCormick – How are the repairs coming on the Sidewalks – Buckingham advised we are having a problem with people responding
- b. McCormick – Thanked Lena Kaczmarek for all she did for the Car Cruise
- c. Klavon – Thanked the DPW for all they did at the Car Cruise.

11. Public Comments – Limit to 3 Minutes

- a. Chief Johnson – Lena and her team did a great job on the Car Cruise.
- b. Carlos George – Wanted to know about filling in on ZBA committee, he was advised to send a letter with all of his information to the Village President.

12. Adjournment

Motion to adjourn the meeting at 7:53 pm by McCormick and supported by Kaczmarek – Roll call vote

Dunne	Yes
Donovan	Abs
Kaczmarek	Yes
Jones	Abs
Klavon	Yes
McCormick	Yes

4 yes 0 no 2 absent, motion passed
Meeting adjourned at 8:10 pm

Respectfully submitted,
Lenora Buckingham
Clerk
Village of Carleton