



# VILLAGE OF CARLETON MEETING MINUTES

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May 6, 2019

The Village of Carleton Regular Board meeting was called to order at 7:00 p.m. in the Village Hall by President Buckingham.

**1. Pledge of Allegiance**

**2. Roll Call**

Members present: President Larry Buckingham, Councilmen James Donovan, Dennis McCormick, David Klavon, Tom Reiser, Joseph Dunne, Don Marcero Jr., Clerk Lenora Buckingham, Treasurer Cathy Coleman. Members Absent None. Others present Attorney Jeff Osment.

**3. Approval of Minutes**

Motion was made by McCormick to accept the minutes of the regular meeting dated April 15, 2019. Motion supported by Klavon – Voice vote all in favor, motion passed.

**4. Approval of Agenda**

Motion by McCormick to approve the agenda, supported by Donovan – Voice vote all in favor, motion carried

**5. Approval of Bills**

Motion by Dunne to approve the bills in the amount of \$37,947.53, supported by Reiser – Voice vote all in favor, motion passed

**6. Correspondence**

- a. Memorial Day Parade – VFW Post 4093– Letter from Commander Baldwin requesting a permit to have Memorial Day Parade on May 27, 2019. Motion by Marcero to grant a permit to Post 4093 for the Memorial Day Parade, supported by Klavon – Voice vote all in favor, motion passed.

**7. Unfinished Business**



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- a. Business Registration Ordinance 146 – Buckingham advised the Council that this ordinance was passed to have contact information for the Police Department and the Village in case of an emergency. tabled to next meeting
- b. Carleton Car Cruise – Lena – Discussion on where concessions would be, they wanted to know if the Village could get a rider on their insurance policy to cover the cruise and they would pay for it. Discussion – Motion by Donovan to approve the insurance, if the carrier approves, supported by Klavon – Roll call Vote –

Reiser	Yes
Marcero	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes

Motion Passed 6 Yes 0 No
- c. Base Ball Tournament – Lather Barber Shop – Leah Carney – Will have a tournament on July 13<sup>th</sup> to raise funds to pay for the Fireworks and any funds left over would be rolled into the budget for insurance for the Cruise or any other items needed. Discussion – She should approach the park commission next Monday -- Motion by Klavon for Village approval to have the tournament, supported by McCormick – Voice vote, all in favor, motion passed.
- d. Sewer Ponds – Buckingham – Buckingham advised with all the rain the inflow at the ponds has caused the Village to waste to the retention ponds, they are getting close to overflow so had to pump to auxiliary pond to stop any violation of permit.
- e. Pump #2 shut down – Buckingham – this is the pump that was rebuilt from parts of the other two pumps – Called out late Friday evening overtemp on the pump – electrical short. OIS called out to check and see if it is a problem with the pump or VFD – Buckingham will keep the council updated – Discussion

### **8. New Business**

- a. Software Agreement between County of Monroe and the Village of Carleton – This is an agreement for the Record Management for the Police Department. The program that they currently have is being phased out and by the end of the year not supported. This is a system the whole county police agencies are going with. Cost would be \$19,809.20 over three years to reimburse the county for the upfront cost



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(any additional cost maintenance fees etc. would be extra). Motion by McCormick to approve the Software Agreement, supported by Donovan – Roll call Vote –

Donovan	Yes
Dunne	Yes
Marcero	Yes
Klavon	Yes
McCormick	Yes
Reiser	Yes

Motion passed 6 yes 0 No

- b. April 2019 Police Stats – Chief Johnson presented the council with the stats for April 2019 – No questions
- c. Wolverine Fireworks – Buckingham stated had not heard back from the fireworks company for setting the date – will contact them tomorrow
- d. Part-time employee – Buckingham advised that he has been working the part-time employee's 40 hours for John Ohs and 30 hours for Rob Pain – the purpose of keeping the second person on for the 30 hours is that we are unsure if the hurt employee will return to work, would like to keep options open on bringing one of the people on full time. Motion by McCormick to keep third man on for 30 hours a week, supported by Klavon – Voice vote, all in favor, motion passed.
- e. Flags for Village – Klavon – Feels that we should put additional flags up the whole length of Monroe Street – Buckingham raised the cost for good flags would be about \$20.00 apiece. Motion by Klavon to authorize Buckingham to purchase additional Flags for the Village, up to \$800.00 for additional flags, supported by McCormick – voice vote, all in favor. Motion passed

### **9. Council Comments**

- a. McCormick – Gave an update on the park, wanted to thank Wolfs Den for donation of \$500.00 to the park
- b. Donovan – Need to have a budget committee meeting to discuss the budget with all the changes that we are making.

### **10. Public Comments – Limit to 3 Minutes**



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- a. Greg Coleman – thrilled with the activity that is going on with the park, would like to see more police patrol when having soccer and t-ball, a lot of traffic on Crane Street and thinks more police presents would help with traffic issues. Parking is a big problem especially around 5:30 pm. Chief Johnson responded.
- b. Jeff Metz – issues with Mathews Street where the rail road cut the road to put in signal cables, nasty pot holes – Buckingham advised that the Rail Road has been contacted no response yet is in the right of way for Rail Road. Will look into the problem.
- c. Jeff Metz – would like to donate \$50.00 for flags, feels that a lot of people would donate for flags, would like to see flags on Monroe and Ash Street. Chief Johnson challenged that he would donate \$100.00 and would like to see people match the donation.

### **11. Adjournment**

Motion to adjourn the meeting at 7:50 pm by McCormick and supported by Dunne. All in favor, motion carried

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Respectfully submitted,  
Lenora Buckingham, Clerk  
Village of Carleton