



VILLAGE OF CARLETON MEETING MINUTES

April 20, 2020

The Village of Carleton Regular Board Remote meeting was called to order at 7:00 p.m. in the Village Hall by President Buckingham.

1. Pledge of Allegiance

2. Roll Call

Members present: President Larry Buckingham, Councilmen James Donovan, Dennis McCormick, David Klavon, Tom Reiser, Joseph Dunne, Don Marcero Jr., Clerk Lenora Buckingham. Members Absent Treasurer Cathy Coleman. Others present Attorney Jeff Osment, and Engineer James Hollandsworth.

3. Approval of Minutes

Motion was made by Marcero to accept the minutes of the regular meeting dated March 16, 2020. Motion supported by Donovan – Roll Call Vote

Reiser	Yes
Marcero	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes

6 yes 0 no 0 absent, motion passed.

4. Approval of Agenda

Motion by Klavon to approve the agenda, supported by Donovan – Roll Call Vote

Donovan	Yes
Dunne	Yes
McCormick	Yes
Klavon	Yes
Marcero	Yes
Reiser	Yes



VILLAGE OF CARLETON MEETING MINUTES

6 yes 0 no 0 absent, motion carried

5. Approval of Bills

Motion by McCormick to approve the bills in the amount of \$115,413.80, supported by Reiser –

Roll Call Vote

Marcero	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Reiser	Yes
Donovan	Yes

6 yes 0 no 0 absent, motion passed

6. Correspondence

- a. None

7. Unfinished Business

- a. Garage Sale Days – Reiser – Because of the times should cancel Garage Sale for now, reschedule for September – Motion by Reiser to postpone Garage Sale Days, supported by Klavon – Roll Call Vote

Dunne	Yes
Reiser	Yes
Donovan	Yes
Marcero	Yes
Klavon	Yes
McCormick	Yes

6 yes 0 no 0 absent, motion passed

- b. MCPS fee letter – Buckingham – Letter outlining the cost for the financing letter from MCPS – Motion by Klavon to accept the fee letter, supported by Marcero – Roll call vote –

McCormick	Yes
Dunne	Yes
Donovan	Yes
Reiser	Yes
Marcero	Yes
Klavon	Yes



VILLAGE OF CARLETON MEETING MINUTES

6 yes 0 no 0 absent, motion passed

- c. Carleton Auto Collision – Klavon – Update from Hollandsworth – Working on it COVID -19 has set them back some
- d. Rehabilitations new construction – Klavon – Klavon wanted to know how the senior complex was going on Mathews street – Buckingham advised he has called and has not gotten any return calls from the developer.
- e. Police Department off sick – exposed to COVID – 19 – Klavon – Buckingham advised that we have had two officers with possible exposure both were quarantined for the 14-day period. Both back to work now.
- f. Burned house on Crane street – Klavon – Osment to check with the owner’s attorney and see what the holdup is with the insurance company.

8. New Business

- a. March 2020 Police Stats – Chief Johnson – Council were presented with the stats for march – no questions
- b. Notice of Intent RD loan – Buckingham – need a public meeting to discuss the loan
- c. Conflict of Interest Policy – Motion by McCormick to adopt the Conflict of Interest Policy, supported by Klavon – Roll Call Vote –

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Reiser	Yes
Marcero	Yes

6 yes 0 no 0 absent, motion passed

- d. Legal Service Rural Development Loan – Osment – Agreement for cost of Legal Service for the Rural Development Loan – Motion to adopt the Legal Service Agreement by McCormick and supported by Dunne Roll Call Vote –

Reiser	Yes
Marcero	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes



VILLAGE OF CARLETON MEETING MINUTES

6 yes 0 no 0 absent, motion passed

- e. Pump Quote for wear ring and cutter for pump at lift station – Buckingham advised that had received a quote for the repairs to the pump from the lift station, hoping that it will help with the problems of the pumps plugging up. Buckingham recommends going with the quote for \$1000.00 at this time and if needed add the ceramic coating at a later date. Motion by Dunne to approve the quote for \$1000.00 cost for the wear ring and cutters for the pump, supported by Marcero –

Roll call vote

Marcero	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Reiser	Yes

6 yes 0 no 0 absent, motion passed

- f. Pump Quote wear ring, cutter and ceramic coating for pump at lift station – Buckingham – Not Needed
- g. Sewer Plant – James Green – Operator Green gave an update on the plant conditions

9. Council Comments

- a. Buckingham thanked James Green for all the work he has put into the plant and lift station
- b. Buckingham thanked Hanning and Ohs for the outstanding job they have done for the Village with the problems they have been facing.
- c. Hollandsworth advised the council that he is working on getting estimates for the drain work on Kent street.
- d. Hollandsworth advised he is checking into road funding for Ash Street and Kent Street.
- e. Donovan thanked Hollandsworth for the time he is putting in for the drainage on Kent street.
- f. Clerk Buckingham thanked everyone for helping to make the remote meeting easier for her to take minutes for.



VILLAGE OF CARLETON MEETING MINUTES

10. Public Comments – Limit to 3 Minutes

- a. None

11. Adjournment

Motion to adjourn the meeting at 7:46 pm by Reiser and supported by McCormick. Roll call vote

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Reiser	Yes
Marcero	Yes

6 yes 0 no 0 absent, motion carried

Respectfully submitted,
Lenora Buckingham, Clerk
Village of Carleton