



VILLAGE OF CARLETON

MEETING MINUTES

March 1, 2022

1. The Village of Carleton Regular Board (Hybrid) meeting was called to order at 7:00 p.m. by President Buckingham

2. Pledge of Allegiance

3. Roll Call –

Members present: President Larry Buckingham, Councilmen Dennis McCormick, David Klavon, James Donovan, Jonathan Jones, Lena Kaczmarek, Clerk Lenora Buckingham.

Members Absent, Joseph Dunne, Treasurer Cathy Coleman.

Others present Chief Roy Johnson (Chief of Police), Jeff Osment (Village Attorney), Stewart Beach (WWTP), Daniel Cabage (F & V Engineering), Mike Vander Ploeg (F & V Engineering).

4. Approval of minutes

a. February 1, 2022 Meeting

Motion was made by McCormick to accept the minutes of the meetings dated January 11, 2022; Motion supported by Klavon – Voice Vote motion passed

b. February 22, 2022 meeting

Motion was made by Donovan to accept the minutes of the meetings dated January 18, 2022; Motion supported by McCormick, – Voice Vote motion passed

5. Approval of Agenda –

Motion was made by McCormick to approve the agenda as presented; Motion supported by Klavon – Voice Vote – motion passed.

6. Bills – \$58,411.88

Motion was made by Klavon to approve & pay the bills of \$58,411.88; Motion supported by McCormick – Roll Call Vote

Dunne	Abs
Donovan	Yes
Kaczmarek	Yes
Jones	Yes
Klavon	Yes
McCormick	Yes

5 yes 0 no 1 absent, motion passed.

7. Correspondence

a. None



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8. Unfinished Business

- a. Sewer Plant Operation – Stewart Beach – Stewart gave an update on the plant operation and how the pumps were working.
- b. Police stats for February – Chief Johnson – Chief Johnson gave the council the update for February.
- c. Blight Report – Metz – Written report presented to council
- d. Update on Sewer Project — Dan Cabage/ Mike Vander Ploeg – Had the meeting at the village office for the finance plans, they have been sent into the state for review. Bids should go out in mid-April for the project, working with Hennessey on the sewer lining. Paper work for Rural Development, having a meeting tomorrow in the office to finalize and send in.
- e. Kent Street Storm Sewer update – Project is pretty well wrapped up, a few minor issues to be addressed, pump station has been wired up and is working. Final bills being reviewed.

9. New Business

- a. Planning Commission Appointments – Buckingham – Appoint Nathan Burks and Rick Massengill to the Planning Commission --

Motion was made by Jones to approve the Planning Commission appointments as presented by President Buckingham. Motion supported by Klavon – Voice Vote Motion – approved

- b. Zoning Board Appointment – Buckingham – Appoint James Smith to the Zoning Board of Appeals

Motion was made by Jones to approve the Zoning Board of Appeals appointment as presented by President Buckingham. Motion supported by McCormick – Voice Vote – Motion approved

- c. Sewer Committee Appointment – Buckingham – Appoint Greg Coleman to the Sewer Committee

Motion was made by Klavon to approve the Sewer Committee appointment as presented by President Buckingham. Motion supported by McCormick – Voice Vote – Motion approved

- d. Jim Pershing – Historical Society – On checking the records found that Carleton was not established in 1872 but was platted in 1873, celebration has been moved to 2023

- e. Garage Sale Days – Buckingham – May 20, 21, 22

Motion was made by Donovan to approve the Garage Sale Days dates May 20, 21, 22. Motion supported by Jones – Voice Vote – Motion approved

Motion was made McCormick to approve up to \$150.00 for advertisement for the garage sale. Motion supported by Donovan – Roll Call Vote –



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Donovan	Yes
Kaczmarek	Yes
Jones	Yes
Klavon	Yes
McCormick	Yes
Dunne	Abs

5 yes 0 no 1 absent, motion passed.

- f. Transition Plan Discussion – Buckingham – Discussed with council the Transition Plan
- g. Back Pac Blower for the DPW – Klavon – Discussed the possibility of purchasing a blower.

10. Council Comments

- 1. McCormick – Upstairs windows look really good
- 2. McCormick – We need to decide on the downstairs windows that are boarded up
- 3. McCormick – Trees need to be finished
- 4. McCormick – Tom Jr. is working very well, we need to keep him on until we hire him full time
- 5. McCormick – Thanked President Buckingham for staying on top of the roads and getting them taken care of during the snow.

11. Public Comments – Individuals are asked to identify themselves by name and if they are a Village resident, if they wish to decline to give the information please say pass as they will not be given the floor – Limit to 3 minutes

- a. None

12. Adjournment

Motion was made by Klavon to adjourn the meeting, supported by McCormick – Voice Vote.
all in favor motion passed.

Meeting closed at 7:42 pm

Respectfully submitted,
Lenora Buckingham
Clerk
Village of Carleton