



VILLAGE OF CARLETON MEETING MINUTES

February 2, 2021

The Village of Carleton Regular Board (Virtual) meeting was called to order at 7:00 p.m. by President Buckingham.

1. Pledge of Allegiance

2. Roll Call

Members present: President Larry Buckingham, Councilmen Dennis McCormick, David Klavon, Joseph Dunne, James Donovan, Jonathan Jones, Lena Kaczmarek, Clerk Lenora Buckingham.

Members Absent Treasurer Cathy Coleman. Others present Chief Johnson, James Green WWTP Operator, Jeff Osment, Village Attorney, James Hollandsworth, Hennessey Engineering.

3. Approval of Minutes

a. January 5, 2021 Meeting

Motion was made by McCormick to accept the minutes of the public meeting dated January 5, 2021. Motion supported by Dunne – Roll Call Vote

Jones	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes

6 yes 0 no 0 absent, motion passed.

4. Approval of Agenda

Motion by McCormick to approve the agenda, supported by Klavon – Roll Call Vote

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes



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Jones Yes

6 yes 0 no 0 absent, motion passed.

5. Approval of Bills

Motion by Klavon to pay the bills in the amount of \$416,394,32, supported by McCormick – Roll Call Vote

Dunne Yes
Donovan Yes
Kaczmarek Yes
Jones Yes
Klavon Yes
McCormick Yes

6 yes 0 no 0 absent, motion passed.

6. Correspondence

a. None

7. Unfinished Business

- a. Carleton Collision – Buckingham – Hollandsworth, Attorney Osment gave an update, the plans need a restroom, the owner states that the State of Michigan has waved that they need a restroom and utilities. He needs to show proof from the State of Michigan that they have waved these items.
- b. Sewer plant operation – James Green WWTP operator gave an update on the plant.
- c. Police stats for January, 2021 – Chief Johnson – Gave the council the January update.
- d. Blight report – No report
- e. Update on Kent Street – Hollandsworth – They are 85% done getting it finalized, should be going out for bids in March.
- f. Survey of property on Grafton Rd. – land survey is done, the easement needs to be updated, it is to Monroe County right now and needs to be listed as Ash Township. The bid process needs to be posted in the paper, when do we accept and open sealed bids on the property. Discussion



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Motion by McCormick to approve the sale of the Grafton Road property by sealed bids with the minimum price of \$60,000.00. Bids to be opened at the March Village Meeting. Supported by Klavon – Roll Call Vote

Dunne	Yes
Donovan	Yes
Kaczmarek	Yes
Jones	Yes
Klavon	Yes
McCormick	Yes

6 yes 0 no 0 absent, motion passed.

Osment will draw up the stipulations of the bid, we should have an earnest money clause in the paperwork also.

- g. Contract negotiation – Buckingham – No meetings scheduled (possible Friday February 5) Thursday February 11, 4:30 pm

8. New Business

- a. Appointments – Buckingham – Appoint Don Marcero to the Ash Carleton Park.

Motion by McCormick to approve President Buckingham motion to appoint Don Marcero to the Ash Carleton Park Commission. Motion Supported by Klavon – Roll Call Vote.

Donovan	Yes
Kaczmarek	Yes
Jones	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes

6 yes 0 no 0 absent, motion passed.



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- b. Buckingham – Request to purchase a used 2013 Ford DRW Super duty dump truck, (36,000 miles) for the DPW to replace the 1999 Stake truck. I have checked and we can use special project funds as a loan to be paid back over a period of time. Vehicle being checked out at Putnam Auto on 2-2-2021. Buckingham advised that the truck checked out very well, on checking on other 2013 vehicles they have higher milage and are listed as costing more. (internet sites) The vehicle is in very good shape. Motion was made by McCormick to approve the purchase of the 2013 Dump Truck for the price of \$36,000.00 with special project funds to be paid back to special projects within 4 years. Motion was supported by Klavon. – Roll Call Vote

Kaczmarek	Yes
Jones	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes

6 yes 0 no 0 absent, motion passed.

- c. Public hearing set for February 23 at 7:pm on the budget for March 1, 2021 to February 28, 2022. Motion by Jones to hold the public hearing on February 23, at 7:00 pm for the 2021 – 2022 fiscal year budget. Supported by Dunne – Roll Call Vote

Jones	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes

6 yes 0 no 0 absent, motion passed.

9. Council Comments



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- a. Klavon – With selling the property on Grafton Road, what will the money be used for? He feels we should use it for equipment.
- b. Jones – Feels the money should be used to take down trees in the Village.

10.Public Comments – Limit to 3 Minutes

- a. None

11.Adjournment

Motion to adjourn the meeting at 7:40 pm by McCormick and supported by Klavon –
Roll call vote

Jones	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes

6 yes 0 no 0 absent, motion passed

Meeting adjourned at 7:37 pm

Respectfully submitted,
Lenora Buckingham
Clerk
Village of Carleton