

# VILLAGE OF CARLETON

1230 Monroe Street

Carleton, MI 48117

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[adminclerk@carletonmi.org](mailto:adminclerk@carletonmi.org)

## MECHANICAL APPLICATION

<b>I. JOB LOCATION</b>		<b>Application Date:</b>	
Name of Owner	Has a building permit been obtained <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required		<b>Permit#</b>
Address		<b>Final Date:</b>	
		Contact Phone Number	
<b>II. CONTRACTOR/HOMEOWNER INFORMATION</b>			
Is Applicant: Contractor <input type="checkbox"/> Homeowner <input type="checkbox"/>		Company Name	
Address		License Number	Expiration Date
City	State	Zip	Federal Employer Number
Phone Number	Cell Phone Number	Email Address	
Workers Compensation Insurance Carrier			
<b>III. TYPE OF JOB</b>			
<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> OTHER		
<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Premanufactured Home Setup	
<input type="checkbox"/> Other	<input type="checkbox"/> Remodel	<input type="checkbox"/> Manufactured Home Setup	
<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Other	
Explain "Other"			
<b>IV. Plan Review Required</b>			
Section 23A of the State Construction Code Act of 1972, Act 230 of the Public Acts of 1972 being Section 125.152A of the Michigan Compiled Laws prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23A are subject to civil fines.			
Signature: _____ Date: _____			
<b>V. Homeowner Affidavit:</b>			
I hereby certify the work described on this permit application shall be installed by myself in my home in which I am living or about to occupy. All work shall be installed in accordance with the state code and shall not be enclosed, covered up or put into operation until it had been inspected and approved by the inspector and assume responsibility to arrange for necessary inspections			
Signature: _____ Date: _____			

# VILLAGE OF CARLETON MECHANICAL

**Fee Chart - Enter the number of items being installed, multiply by the unit price for the total fee.**

	FEE	#ITEMS	TOTAL		FEE	#ITEMS	TOTAL
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	Piping (All piping-minimum fee \$25.00)	\$25.00		
2. Residential Heating Systems (includes duct & pipe) <b>New Bldg. Only</b>	\$50.00			19. Fuel Gas Piping	.05 /ft		
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00			20. Process Piping	.05 /ft		
4. Boiler	\$30.00			21. Hydronic Piping	.05 /ft		
5. Water Heater (gas piping & venting- diresct replacement only)	\$5.00			22. Refrigeration Piping	.05 ft		
6. Damper	\$5.00			23.			
7. Soild Fuel Equip. (includes Chimney)	\$30.00			24. Duct - minimum fee \$25.00	.10 /ft		
8. Gas Burning Fireplace	\$30.00			25. Heat Pumps, Commercial (pipe not included)	\$20.00		
8.Chimney, factor built (installed separately), B vent, PVC Venting	\$25.00			Air Handlers/Heat Wheels			
9. Solar, set of 3 panels - fluid transfer (includes, piping)	\$20.00			26. Under 10,000 CFM	\$60.00		
10. Gas Piping, each opening - new installation (residential)	\$5.00			27. Over 10,000 CFM	\$60.00		
11. Air Conditioning (includes split system) RTU - Cooling Only	\$30.00			28. Commercial Hoods	\$15.00		
12. Heat Pumps/Geothermal (complete Residential)	\$30.00			29. Heat Recovery Units	\$10.00		
13. Dryer, Bath & Kitchen Exhaust	\$5.00			30. V.A.V Boxes	\$10.00		
14. Aboveground (other than L.P)	\$20.00			31. Unit Ventilators/PTAC Units	\$10.00		
15. Aboveground Connection	\$25.00			32. Unit Heaters (terminal units)	\$15.00		
16. Underground (other than L.P)	\$25.00			33. Fire Suppression/Protection (includes piping) - minimum fee \$20.00	\$0.75 head		
17. Underground Connection	\$25.00			34. Coils (Heat/Cool)	\$30.00		
18. Humidifers/Air Cleaners	\$10.00			35. Rfrigeration (split system)	\$30.00		
				36. Chiller	\$30.00		
				37.Cooling Towers	\$30.00		
				Compressor/Condenser	\$50.00		
				Inspections			
				38. Special Insp.	\$50.00		
				39. Additional Inspection	\$50.00		
				40. Final Inspection	\$50.00	1	\$50.00
				<b>Total</b>			

**Inspections require a minimum 24 hours notice**

Signature of Licensee or Homeowner
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**Make Checks Payable to: Village of Carleton**

Instructions for Completing Application:	<p>General: Mechanical work shall not be started until the application for permit has been filed with Village of Carleton. All installations shall be in conformance with the Michigan Mechanical Code. <b>No work shall be concealed until it has been inspected.</b> When ready for inspection, call Carleton providing as much advance notice as possible. Must provide the permit number and/or address for the inspection. If the inspection is not compliant and/or fails, additional fees may be required. <b>Re-inspections fees are \$50.00.</b></p> <p><b>There will be a DOUBLE PERMIT FEE assessed for all requested inspections prior to obtaining appropriate permits, and /or work done without the benefit of required permits.</b></p> <p><b>Expiration of Permit:</b> A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO REOPEN A CLOSED PERMIT IS \$50.00</p>
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