

Village of Carleton
 1230 Monroe Carleton, MI. 48117
 PH:(734)654-6255 - FX:(734)654-0477

MECHANICAL APPLICATION AND PERMIT

I. JOB LOCATION		Application Date:
Name of Owner	Has a building permit been obtained	Permit#
	Yes ___ No ___ Not required ___	Final Date:
Address	Contact Phone Number	

II. CONTRACTOR/HOMEOWNER INFORMATION		
Is Applicant? Contractor ___ Homeowner ___	Company Name	
Address	License Number	Expiration Date
City State Zip	Federal Employer Number	
Phone Number	Cell Phone Number	UIA Number
Workers Compensation Insurance Carrier		

III. TYPE OF JOB		
<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Premanufactured Home Setup
<input type="checkbox"/> Other	<input type="checkbox"/> Remodel	<input type="checkbox"/> Manufactured Home Setup
<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Other
Explain "Other"		

IIII. Plan Review Required
Section 23A of the State Construction Code Act of 1972, Act 230 of the Public Acts of 1972 being Section 125.152A of the Michigan Compiled Laws prohibits a person from conspriring to circumvent the licensing requirements of this State relating to persons who are to perform work on a residential building or a residential structure.structure. Violators of Section 23A are subject to civil fines.
Signature: _____ Date: _____

IV. Homeowner Affidavit:
I hereby certify the work described on this permit application shall be installed by myself in my home in which I am living or about to occupy. All work shall be installed in accordance with the state code and shall not be enclosed, covered up or put into operation until it had been inspected and approved by the inspector and assume responsibility to arrange for necessary inspections
Signature: _____ Date: _____

Fee Chart - Enter the number of items being installed, multiply by the unit price for the total fee.

	FEE	#ITEMS	TOTAL		FEE	#ITEMS	TOTAL
1. Application Fee (non-refundable)	\$50.00	1	\$50.00	24. Duct - minimum fee \$25.00	.10 /ft		
2. Residential Heating Systems (includes duct & pipe) New Bldg. Only	\$50.00			25. Heat Pumps, Commercial (pipe not included)	\$20.00		
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00			Air Handlers/Heat Wheels			
4. Boiler	\$30.00			26. Under 10,000 CFM	\$20.00		
5. Water Heater (gas piping & venting- direct replacement only)	\$5.00			27. Over 10,000 CFM	\$60.00		
6. Damper	\$5.00			28. Commercial Hoods	\$15.00		
7. Solid Fuel Equip. (includes Chimney)	\$30.00			29. Heat Recovery Units	\$10.00		
41. Gas Burning Fireplace	\$30.00			30. V.A.V Boxes	\$10.00		
8. Chimney, factory built (installed separately), B vent, PVC Venting	\$25.00			31. Unit Ventilators/PTAC Units	\$10.00		
9. Solar, set of 3 panels - fluid transfer (includes, piping)	\$20.00			32. Unit Heaters (terminal units)	\$15.00		
10. Gas Piping, each opening - new installation (residential)	\$5.00			33. Fire Suppression/Protection (includes piping) - minimum fee \$20.00	\$0.75 / head		
11. Air Conditioning (includes split system) RTU - Cooling Only	\$30.00			34. Coils (Heat/Cool)	\$30.00		
12. Heat Pumps/Geothermal (complete Residential)	\$30.00			35. Refrigeration (split system)	\$30.00		
13. Dryer, Bath & Kitchen Exhaust	\$5.00			36. Chiller	\$30.00		
14. Aboveground (other than L.P)	\$20.00			37. Cooling Towers	\$30.00		
15. Aboveground Connection	\$20.00			Compressor/Condenser	\$30.00		
16. Underground (other than L.P)	\$25.00			Inspections			
17. Underground Connection	\$25.00			38. Special Insp.	\$50.00		
18. Humidifiers/Air Cleaners	\$10.00			39. Additional Inspection	\$50.00		
Piping (All piping-minimum fee \$25.00				40. Final Inspection	\$50.00	1	\$50.00
19. Fuel Gas Piping	\$.05 /ft			Total			
20. Process Piping	\$.05 /ft						
21. Hydronic Piping	\$.05 /ft						
22. Refrigeration Piping	\$.05 ft						
23. Exhausters (Commercial)	\$15.00						

Inspections require a minimum 24 hours notice

Signature of Licensee or Homeowner

Make Checks Payable to: Village of Carleton

Instructions for Completing Application:

General: Mechanical work shall not be started until the application for permit has been filed with Village of Carleton. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** When ready for inspection, call Carleton providing as much advance notice as possible. Must provide the permit number and/or address for the inspection. If the inspection is not compliant and/or fails, additional fees may be required. **Re-inspections fees are \$50.00.**

There will be a DOUBLE PERMIT FEE assessed for all requested inspections prior to obtaining appropriate permits, and /or work done without the benefit of required permits.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO REOPEN A CLOSED PERMIT IS \$50.00