



VILLAGE OF CARLETON MEETING MINUTES

September 1, 2020

The Village of Carleton Regular Board (Virtual) meeting was called to order at 7:00 p.m. in the Village Hall by President Buckingham.

1. Pledge of Allegiance

2. Roll Call

Members present: President Larry Buckingham, Councilmen Dennis McCormick, Tom Reiser, David Klavon, James Donovan, Joseph Dunne, Clerk Lenora Buckingham. Members Absent Treasurer Cathy Coleman. Others present Attorney Jeff Osment, Chief Johnson.

3. Council Member Appointment – Reiser – The committee decided to appoint Johnathan Jones to the empty council seat.

- a. Motion was made by Reiser to approve the appointment of Jonathan Jones, supported by McCormick – Roll Call Vote:

Reiser	Yes
McCormick	Yes
Donovan	Yes
Klavon	Yes
Dunne	Yes
Motion Passed 5 yes 0 no 0 absent	

4. Approval of Minutes

- a. August 4, 2020 Meeting

Motion was made by McCormick to accept the minutes of the public meeting dated August 4, 2020.

Motion supported by Dunne – Roll Call Vote

McCormick	Yes
Donovan	Yes
Klavon	Yes
Dunne	Yes
Reiser	Yes



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Jones Yes
6 yes 0 no 0 absent, motion passed.

b. August 11, 2020 Meeting

Motion was made by McCormick to accept the minutes of the public meeting dated August 11, 2020.
Motion supported by Dunne – Roll Call Vote

Donovan Yes
Klavon Yes
Dunne Yes
Reiser Yes
Jones Yes
McCormick Yes
6 yes 0 no 0 absent, motion passed.

5. Approval of Agenda

Motion by Klavon to approve the agenda, supported by Donovan – Roll Call Vote

Klavon Yes
Dunne Yes
Reiser Yes
Jones Yes
McCormick Yes
Donovan Yes
6 yes 0 no 0 absent, motion passed.

6. Approval of Bills

Motion by McCormick to pay the bills in the amount of \$101,300.53, supported by Dunne – Roll Call Vote

Dunne Yes
Reiser Yes
Jones Abstain
McCormick Yes



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Donovan Yes

Klavon Yes

5 yes 0 no 0 absent, 1 abstain, motion passed.

7. Correspondence

- a. Mr. Rogers sidewalk reimbursement – See Item (c) under new business
- b. Email request from Carlos Jorge – See item (d) under new business

8. Unfinished Business

- a. Carleton Collision – Buckingham – No news at this time – McCormick asked Osment if it could be speeded up? Osment advised with COVID-19 minimum staffing at the state and is taking time to do things.
- b. Business registrations – Buckingham – Buckingham advised that many businesses have not responded to the request. Buckingham advised that they would try and send out the form that was used back when he was on the police department, had a good response from business at that time. Chief Johnson advised that with most businesses having alarm systems now they will not respond.
- c. Covid-19 Preparedness & Response Plan – Buckingham – Copy was emailed out to all what does the council wish to do? Most of the council stated they had not received the plan – Buckingham will check Either a special meeting or hold till next meeting.
- d. Purchase Supplies for return to work – hand sanitizer, wipes, spray disinfectant, mask, and thermometer's for police and village office. Hold for special meeting or next regular meeting.
- e. Tree removal Monroe & Harris street, had approved \$600.00 for trimming but the tree had to be removed. Cost an additional \$600.00 to remove the tree, \$1200.00 for everything.
Motion by McCormick to authorize the addition cost for the tree removal for a total of \$1200.00, supported by Donovan – Roll Call Vote

Reiser Yes

Jones Yes

McCormick Yes

Donovan Yes

Klavon Yes

Dunne Yes

6 yes 0 no 0 absent, motion passed.



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- f. Tree removal Meigs Street – Tree is in the Village right of way, the tree is hollow inside, unsafe and has to be removed. Hold for next meeting.
- g. Request from home owner on Monroe street where the tree was removed, wants replacement of the tree. –Talk to Chuck Collert on what type of tree would be best, hold till next meeting.
- h. Request of home owner for the removal of a tree on Harris Street north of Monroe street, danger to residence. It should be checked (village tree) can it be trimmed.
- i. Lift station wet well cleaning – Scheduled for 9-2-2020
- j. Appointment of President pro tempore – Buckingham – Appoint Tom Reiser as President pro tempore to fill in until the swearing in of officers at the December meeting.
Motion by Klavon to approve the appointment of Tom Reiser as President pro tempore, supported by McCormick – Roll Call Vote

Jones	Yes
McCormick	Yes
Donovan	Yes
Klavon	Yes
Dunne	Yes
Reiser	Yes

6 yes 0 no 0 absent, motion passed.

- k. WWTP operation – James Green – Green advised that the plant is running good going to clean the lift stations tomorrow and install guide cables for the pumps.

9. New Business

- a. Village insurance policy – Dustin Drabek, DKR agency – Buckingham – Policy renewal was discussed. – Motion by Klavon to authorize President Buckingham to sign the renewal policy, supported by McCormick – Roll Call Vote –

Dunne	Yes
Reiser	Yes
Jones	Yes
McCormick	Yes
Donovan	Yes
Klavon	Yes

6 yes 0 no 0 absent, motion passed.



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- b.** WWTP Amendment – Buckingham – Sewer Committee recommendation to approve the Amendment Motion by Klavon to authorize President Buckingham and Councilman Reiser to sign the WWTP Amendment, motion supported by Donovan – Roll Call Vote –

Reiser	Yes
Jones	Yes
McCormick	Yes
Donovan	Yes
Klavon	Yes
Dunne	Yes

6 yes 0 no 0 absent, motion passed.

- c.** Sidewalk reimbursement – Buckingham – The Village has not done this in the past. Discussion – Motion by Klavon to force Mr. Rogers come to a meeting and explain why he did it this way, before any payment is made, supported by McCormick – Roll Call Vote –

Jones	No
McCormick	Yes
Donovan	No
Klavon	Yes
Dunne	No
Reiser	Yes

3 yes 3 no 0 absent, motion Tied

Buckingham No motion defeated

Motion by Jones to table the sidewalk reimbursement until Mr. Rogers can come in and explain why he started the project before coming to the Village seeking payment from the Village, motion supported by Dunne – Roll Call Vote –

Jones	Yes
McCormick	Yes
Donovan	Yes
Klavon	Yes



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Dunne Yes
Reiser Yes
6 yes 0 no 0 absent, motion passed

- d. Auxiliary Water Meter – Buckingham – Request from Carlos Jorge for an auxiliary water meter for landscaping – Buckingham stated the sewer committee’s recommendation is to deny the request, the ordinance states only one meter at the residence, the sewer committee will review the ordinance and come back with a recommendation at a later date.

Motion by McCormick to deny the request for an auxiliary water meter, supported by Dunne – Roll Call Vote –

McCormick Yes
Donovan Yes
Klavon Yes
Dunne Yes
Reiser Yes
Jones Yes
6 yes 0 no 0 absent, motion passed

- e. August Police Stats – Chief Johnson – Chief Johnson presented to council the police stats for the month of August.

10. Council Comments

- a. Buckingham – Buckingham advised the council that Tom Geiman had reached an agreement with the Workers Comp Carrier and was retired as of September 1, 2020. Council needs to fill the position, the part-time worker should be considered for the position, need an agreement with the Union on CDL license.
- b. Jones thanked everyone for the appointment
- c. Dunne – Welcomed Jon Jones aboard
- d. Dunne – Asked about the Grant we are waiting on, Buckingham explained that the States budget year starts October 1st
- e. Donovan – Welcomed Jon Jones aboard
- f. McCormick – Welcome back Jon
- g. Klavon – Welcome back Jon
- h. Lenora Buckingham – Thanked everyone for their concern and prayers



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11. Public Comments – Limit to 3 Minutes

- a. James Green – Thanked everyone and the Village for the support at the WWTP
- b. Blair Selover – Thanked everyone and looks forward to working with the Village for many more years

12. Adjournment

- a. Motion to adjourn the meeting at 8:02 pm by McCormick and supported by Dunne – Roll call vote

Donovan Yes

Klavon Yes

Dunne Yes

Reiser Yes

Jones Yes

McCormick Yes

6 yes 0 no 0 absent, motion passed

Respectfully submitted,
Lenora Buckingham, Clerk
Village of Carleton