



VILLAGE OF CARLETON MEETING MINUTES

June 1, 2021

- 1. The Village of Carleton Regular Board (Virtual) meeting was called to order at 7:00 p.m. by President Buckingham.**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Members present: President Larry Buckingham, Councilmen Dennis McCormick, David Klavon, Joseph Dunne, James Donovan, Lena Kaczmarek, Clerk Lenora Buckingham. Members Absent Councilmen Jonathan Jones, Treasurer Cathy Coleman. Others present Jeff Osment, Village Attorney, James Hollandsworth, Hennessey Engineering, James Green WWTP Operator, Daniel Cabage F & V Engineering, Mike Vander Ploeg F & V Engineering, Chief Roy Johnson Carleton P.D.

4. Approval of Minutes

- a. May 4, 2021 Meeting

Motion was made by McCormick to accept the minutes of the public meetings dated April 6, 2021; Motion supported by Klavon – Roll Call Vote

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes
Jones	ABS

5 yes 0 no 1 absent, motion passed.

5. Approval of Agenda

Motion was made by McCormick to accept the minutes of the public meetings dated April 6, 2021; Motion supported by Klavon – Roll Call Vote

McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes
Jones	ABS
Klavon	Yes



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5 yes 0 no 1 absent, motion passed.

6. Approval of Bills

Motion was made by Klavon to approve & pay the bills of \$ 68,197.86; Motion supported by Kaczmarek – Roll Call Vote

Dunne	Yes
Donovan	Yes
Kaczmarek	Yes
Jones	ABS
Klavon	Yes
McCormick	Yes

5 yes 0 no 1 absent, motion passed.

7. Correspondence

- a. None

8. Unfinished Business

- a. Sewer Plant Operation – James Green – Updated the council on the operations of the WWTP, and the continuing problem with the pumps. Discussion
- b. Police Stats for May– Chief Johnson – Updated the council, and thanked Village Attorney Jeff Osment for his response on a couple of issues the department had. He was right on top of them.
- c. Blight Report – Jeff Metz – Tabled to next meeting
- d. Kent Street Storm Drain Project Update – Hollandsworth – The contractor is waiting for the storm drains will start the project when they come in. Discussion
- e. Money from the Property sale on Grafton Rd. usage plan – Discussion – Committee of Kaczmarek, Dunne, and Donovan discussed options on what projects need to be done. Cut down the most dangerous trees and replace them, fix the windows in the Village Hall, any money left to be left in the General fund and maybe pay off some bills with it. Lena Kaczmarek, James Donovan, and Larry Buckingham will get together on the items.
- f. Update on the Car Cruise and Fireworks – Lena Kaczmarek – Discussion on closing Monroe Street from Crane Street to Mill Street.

Motion was made by McCormick to approve the closing of Monroe Street from Crane Street to Mill Street; Motion supported by Kaczmarek – Roll Call Vote



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Donovan	Yes
Kaczmarek	Yes
Jones	ABS
Klavon	Yes
McCormick	Yes
Dunne	Yes

5 yes 0 no 1 absent, motion passed.

- g.** Update on WWTP Project – RD Loan – Dan Cabage F & V Engineering –
 - 1. Thanked Council and Larry for getting the agreement done.
 - 2. This Thursday (June 4) there will be a vendor onsite at the WWTP to get feedback from the clarifiers.
 - 3. Will be setting up the kick off meeting in a few weeks.
- h.** Appointments as presented by President Buckingham

Motion by McCormick to approve the appointments as presented by President Buckingham; Motion Supported by Klavon – Roll Call Vote.

Jones	ABS
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes

5 yes 0 no 1 absent, motion passed.

- i.** Dump Truck in for repairs – Electrical short burnt out the PCM, parts are on order, approximately \$2000.00 for repairs.

Motion by McCormick to approve the repairs on the dump truck; Motion Supported by Klavon – Roll Call Vote.

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes
Jones	ABS



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5 yes 0 no 1 absent, motion passed.

- j. Carleton Collision – Buckingham – Mr. Janis was present by zoom – Discussion on the license for the new lot. Application states he is in compliance with local ordinances (he is not) and signed by Mr. Janis. Mr. Janis states that he felt at the time he was in compliance. – Discussion – on hold until we hear back more from the State License Board.
- k. Spolarich property Crane Street – Discussion – Tim Thompson (building inspector) will send out a letter to the owners last known address that the building must be demolished, if no response the Village will demolish and put a lien on the property.

9. New Business

- a. Replacement yard tractor – Engine is Seized up – Buckingham – Council were presented with the cost to replace the tractor from different vendors. An offer to barter with Carleton Farm Supply was read and presented to council.

Motion by McCormick to approve the purchase from Carleton Farm Supply; Motion Supported by Klavon– Roll Call Vote.

McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes
Jones	ABS
Klavon	Yes

5 yes 0 no 1 absent, motion passed.

10. Council Comments

- a. Buckingham – Need people to fill committee’s please contact me with any recommendations (I will be making appointments for all committees next month)
- b. Kaczmarek – Who is able to sign for the Fireworks? Buckingham responded anyone on the committee that is sponsoring the fireworks, the village is not sponsoring so the village will not sign.
- c. Dunne – anyone wanting to be on any Village committee’s needs to be a village resident.
- d. Kaczmarek – can we publicly announce for the committees? Buckingham advised yes you can publicly announce for people to fill positions. It is on the Village website
- e. McCormick – asked if it would not be good to bring in people from outside of the Village for committees? Dunne answered no it would not.



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- f. Klavon – back in May the lift station on Ford Rd. went down, he wanted to thank President Buckingham, RJ&J, Keith, and Rob for the quick work and response on the repairs.
- g. McCormick – Yellow Jackets had a clean up the park project, it went very well
- h. McCormick – Had a very good turnout at the Farmers Market, went great.
- i. McCormick – Ash Carleton Park Committee wants to thank President Buckingham for all that he does and for his help for the Park.
- j. McCormick – Jack Barnhart is back working in the park.
- k. Hollandsworth – Thanked Buckingham for the support on Kent Street.

11. Public Comments – Limit to 3 Minutes

- a. None

12. Adjournment

Motion to adjourn the meeting at 8:00 pm by McCormick and supported by Kaczmarek – Roll call vote

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes
Jones	ABS

5 yes 0 no 1 absent, motion passed

Meeting adjourned at 8:00 pm

Respectfully submitted,
Lenora Buckingham
Clerk
Village of Carleton