



VILLAGE OF CARLETON MEETING MINUTES

May 21, 2018

The regular scheduled meeting was called to order at 7:00pm at 1230 Monroe Street, Carleton MI 48117.

1. Pledge of Allegiance

Meeting was called to order by President Buckingham at 7:00pm

2. Roll Call

Members present: President Larry Buckingham, Councilmen Jonathon Jones, Dennis McCormick, David Klavon, Tom Reiser, Don Marcero, Clerk Lenora Buckingham, Treasurer Cathy Coleman. Members Absent Councilmen Glenn Goodnight. Others present Attorney Jeff Osment, Engineer's James Hollandsworth, Ryan Kern and court stenographer Lillian J. AltPeter.

3. Public Hearing on the Proposed Clean Water State Revolving Fund (SRF) Sanitary Sewer Improvements Program –

Minutes of the public hearing taken by court stenographer Lillian J. AltPeter
7:22 pm Motion by McCormick to close Public Hearing, supported by Marcero. Voice vote, all in favor, motion carried.

4. Approval of Minutes

Motion was made by Klavon to accept the minutes of the regular meeting dated May, 7, 2018. Motion supported by McCormick. Voice vote, all in favor, motion carried.

5. Approval of Agenda

Motion by McCormick to approve the agenda, as amended, supported by Klevon – Voice vote, all in favor, motion carried

6. Approval of Bills

Motion by McCormick to approve the bills in the amount of \$19,969.17, supported by Jones – Voice vote, all in favor, motion passed

7. Correspondence

- a. None



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8. Unfinished Business

- a. Appointments – Buckingham – Buckingham presented to council his appointments for the Village of Carleton – Motion by McCormick to approve the appointments, supported by Klevon – Roll call vote

Jones	Yes
Klevon	Yes
Marcero	Yes
McCormick	Yes
Reiser	Yes
Goodnight	Absent

Motion passed 5 Yes 0 No 1 Absent

- b. Storm Cleaning Bid Results – Ryan Kern Hennessey Engineers – Bid opening on May 8th 5 bids received low bid from Pipetek Infrastructure Services, Hennessey would recommend awarding the bid to Pipetek Infrastructure Services. Reiser questioned why they were so low compared to the other bidders? Ryan stated he felt because they are trying to get established in the area. Hennessey has worked with them in the past and they do a good job. Jones questioned about the \$15,230.00 amount in the next paragraph. Ryan explained that fee was for the engineering services for overseeing the project. Bid was for \$81,472.50 and an engineering services of \$15,230.00 for a total cost of \$97,702.50

Motion by McCormick to award the bid to Pipetek Infrastructure Services in the amount of \$81,472.50, supported by Reiser – Roll call vote –

McCormick	Yes
Reiser	Yes
Jones	Yes
Klevon	Yes
Marcero	Yes
Goodnight	Absent

Motion passed 5 yes 0 no 1 absent

Motion by McCormick to pay Hennessey Engineers \$15,230.00 to oversee the project, supported by Klevon – Roll call vote –

Reiser	Yes
Jones	Yes



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Klevon	Yes
Marcero	Yes
Goodnight	Absent
McCormick	Yes

Motion passed 5 yes 0 no 1 absent

- c. Oxidation Ditch Bid Results – F&V Dan Cabage not present Buckingham explained– Buckingham on May 9th bids were opened for the Oxidation Ditch Repairs; two bids were received Reliance Building Company (\$214,678.00) and Smith Waterproofing (\$912,745.00). It is the recommendation of F&V to award the bid to Reliance Building Company to repair both Ditch’s for \$214,678.00.

Motion by McCormick to award the bid to Reliance Building Company for \$214,678.00 (sewer fund), supported by Klevon – Roll Call Vote –

Marcero	Yes
Goodnight	Absent
McCormick	Yes
Reiser	Yes
Jones	Yes
Klevon	Yes

Motion Passed 5 yes 0 no 1 Absent

- d. Road edge maintenance – Buckingham – Still no response from Road Commission – Tabled to next meeting
- e. Old Mill Update – Buckingham – Letter sent to Clark that out of compliance with building code.
- f. 509 Permit Amendment #3 – Hollandsworth – Hollandsworth gave update to the council with changes made – Motion by McCormick to approve the amendment and have the President and Clerk sign with Osment’s approval of the wording, supported by Jones – (Osment approved the wording) – Roll call vote –

Reiser	Yes
Jones	Yes
Klevon	Yes
Marcero	Yes
Goodnight	Absent
McCormick	Yes

Motion Passed 5 yes 0 no 1 Absent



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9. New Business

- a. 2018 Millage Rate – Approve Millage Rate as presented by Finance Officer – Motion by Reiser to approve Millage Rate as presented by Finance Officer, supported by McCormick – Roll Call Vote –

Marcerro	Yes
Goodnight	Absent
McCormick	Yes
Reiser	Yes
Jones	Yes
Klevon	Yes

Motion passed 5 yes 0 no 1 Absent

- b. Trustee Pay – Buckingham presented to council a resolution to set the trustee pay at \$50.00 per month (\$600.00 per year), would make it easier to budget for finance officer. Jones asked if this would be a pay increase for the council. Buckingham advised that they get \$20.00 per meeting now (40.00 per month) and special meetings (\$20.00 per meeting), might be a slight raise but checking in the past works out real close.

Motion by McCormick to pass the resolution for trustee pay, supported by Jones – Roll call vote –

McCormick	Yes
Reiser	Yes
Jones	Yes
Klevon	Abstain
Marcerro	Yes
Goodnight	Absent

Motion passed 4 yes 0 no 1 absent 1 abstain

- c. Part-time DPW pay – Buckingham brought that by contract could bring in temp help at 40 hours per week no benefits, he has brought in person to fill in temporarily at \$15.00 per hour. Asking council to approve the temp position at \$15.00 per hour. Motion by Reiser to approve the position at \$15.00 per hour, supported by McCormick – Voice Vote, all in favor Motion passed
- d. April Police Stats — Chief Johnson presented to council the stats for April, No questions by council



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- e. Resolution State Revolving Loan – Ryan Kern presented council with the Resolution for State Revolving Loan – Discussion – Jones asked this is the best way to go on this all other options have been explored? Ryan stated that this is the best way to go, no grants available at this time.

Motion by Jones to approve the Resolution, supported Marcero – Roll call vote

Reiser	Yes
Jones	Yes
Klevon	Yes
Marcero	Yes
Goodnight	Absent
McCormick	Yes

Motion passed 5 yes 0 no 1 absent

10. Council Comments

- a. McCormick – Carleton Collision do we want to pursue this tonight – Osment stated he wants to get with Buckingham and check the area first.
- b. Hollandsworth – Wanted to let everyone know just because we approved the SRF loan there is nothing that says we have to take it if grants or other funding becomes available.

11. Public Comments – Limit to 3 Minutes

- a. Kate Klevon – Asked about the part-time position on the DPW for picking up leaves and brush, if they would need a driver’s license. Was advised no

12. Adjournment

Motion to adjourn the meeting at 7:55pm by McCormick and supported by Marcero. Voice vote, all in favor, motion carried

Respectfully submitted,
Lenora Buckingham, Clerk
Village of Carleton