



VILLAGE OF CARLETON MEETING MINUTES

April 6, 2021

1. The Village of Carleton Regular Board (Virtual) meeting was called to order at 7:00 p.m. by President Buckingham.

2. Pledge of Allegiance

3. Roll Call

Members present: President Larry Buckingham, Councilmen Dennis McCormick, David Klavon, Joseph Dunne, James Donovan, Jonathan Jones, Lena Kaczmarek, Clerk Lenora Buckingham.

Members Absent Treasurer Cathy Coleman. Others present Jeff Osment, Village Attorney, James Hollandsworth, Hennessey Engineering.

4. Approval of Minutes

a. March 2 2021 Meeting

March 16, 2021

Motion was made by Klavon to accept the minutes of the public meetings dated March 2, 2021 and March 16, 2021. Motion supported by McCormick – Roll Call Vote

Klavon Yes

McCormick Yes

Dunne Yes

Donovan Yes

Kaczmarek Yes

Jones Yes

6 yes 0 no 0 absent, motion passed.

5. Approval of Agenda

Motion by McCormick to approve the agenda, supported by Klavon – Roll Call Vote

McCormick Yes

Dunne Yes

Donovan Yes

Kaczmarek Yes

Jones Yes

Klavon Yes

6 yes 0 no 0 absent, motion passed.

6. Approval of Bills

Motion by McCormick to approve the bills of \$62,974.67, supported by Klavon – Roll Call Vote



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Dunne Yes
Donovan Yes
Kaczmarek Yes
Jones Yes
Klavon Yes
McCormick Yes
6 yes 0 no 0 absent, motion passed.

7. Correspondence

- a. Monroe County Commissioners (item a. new business)
- b. Patrick McGow – Letter of Intent (item b. new business)
- c. Chief Johnson – Sergeant Resignation (item c. new business)

8. Unfinished Business

- a. Sewer Plant Operation – James Green – Not present
- b. Police Stats for March– Chief Johnson – No questions (McCormick wanted to thank Officer Taylor for his handling of his neighbor passing away, outstanding job)
- c. Blight Report – Jeff Metz – no report
- d. Rural Development Loan Update – Dan Cabbage – Elizabeth Girgen – Both gave a presentation on the status of the loan. It has been granted but the paper work needs to be done.
- e. Kent Street Storm Drain Project – Hollandsworth – Pump station is coming in high, working on it, will go out for bids on Thursday (April 8th)
- f. Property sale on Grafton Rd. – When do we close? (Friday April 9, 2021 1:30 pm at Jeff Osment office)
- g. Update on the Car Cruise – Lena Kaczmarek – The Car Cruise will be on July 31, 2021
- h. Update on Garage Sale Days – Jon Jones – Going good had signs made up will just need to get stickers made to change the dates for later Garage Sales.
- i. Fireworks at Ash/Carleton Park – Lena Kaczmarek – Will be July 31, 2021, Car Cruise Board will be getting insurance to protect the Village.

Motion by McCormick to approve the fireworks on July 31, 2021. Motion Supported by Kaczmarek – Roll Call Vote.

Donovan Yes
Kaczmarek Yes
Jones Yes
Klavon Yes
McCormick Yes



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Dunne Yes
6 yes 0 no 0 absent, motion passed.

9. New Business

- a. Monroe County Commissioners – Covid 19 – Buckingham – An emergency has been declared by Monroe County Commissioners because of the number of cases in Monroe County.
- b. Notice of Intent Resolution – Buckingham – Buckingham explained the resolution to the council.

Motion by Klavon to approve the Notice of Intent, Motion Supported by Jones – Roll Call Vote.

Kaczmarek Yes
Jones Yes
Klavon Yes
McCormick Yes
Dunne Yes
Donovan Yes
6 yes 0 no 0 absent, motion passed.

- c. Sergeant Resignation – Chief Johnson – Chief Johnson explained that our current Sergeant has resigned from the Sergeant position as he has finished his engineering schooling and taken a position as an engineer. He will stay on as a part-time officer.
- d. Council & Committee Compensation – Buckingham – Buckingham explained that he had been approached on raising the compensation for the Boards and Elected officials in the Village. He would like a committee set up to look into this. Discussion

Motion by McCormick to approve the Council & Committee Compensation board.
Motion Supported by Klavon– Roll Call Vote.

Jones Yes
Klavon Yes
McCormick Yes
Dunne Yes
Donovan Yes
Kaczmarek Yes
6 yes 0 no 0 absent, motion passed.

10. Council Comments



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- a. Klavon asked Osment about the house on Crane street – Osment advised that Larry had contacted him and he had sent an email to the attorney handling the property owner’s case. No answer as of yet will call tomorrow.
- b. Donavon – asked about Monroe Street by Spicer, what is going on – Buckingham advised that there was a water main break and as soon as the asphalt companies get back up to speed it will be fixed by Ash Township.
- c. Jones – Advised that it was Donavon’s 30th birthday today and wanted to wish him a happy birthday.
- d. Osment – Advised that as part of the Rural Development Loan a title search has to be done on the properties at the lift station on Ford Rd., lift station on Grafton Rd., and the sewer plant on Pine St.

11. Public Comments – Limit to 3 Minutes

- a. None

12. Adjournment

Motion to adjourn the meeting at 7:52 pm by McCormick and supported by Dunne – Roll call vote

Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes
Jones	Yes

6 yes 0 no 0 absent, motion passed

Meeting adjourned at 7:38 pm

Respectfully submitted,
Lenora Buckingham
Clerk
Village of Carleton