



VILLAGE OF CARLETON

MEETING MINUTES

April 5, 2022

1. The Village of Carleton Regular Board (Hybrid) meeting was called to order at 7:00 p.m. by President Buckingham

2. Pledge of Allegiance

3. Roll Call –

Members present: President Larry Buckingham, Councilmen Dennis McCormick, David Klavon (seated after the start of the meeting virtual because of surgery), Joseph Dunne, Jonathan Jones, Lena Kaczmarek, Clerk Lenora Buckingham, Treasurer Cathy Coleman.

Members Absent Councilman James Donovan

Others present Chief Roy Johnson (Chief of Police), Jeff Osment (Village Attorney), James Hollandsworth (Hennessey Engineers) James Green (WWTP), Stewart Beach (WWTP), Daniel Cabage (F & V Engineering) and 4 citizens.

4. Approval of minutes

a. March 1, 2022 Meeting

Motion was made by McCormick to accept the minutes of the meetings dated March 1, 2022; Motion supported by Dunn – Voice Vote motion passed

5. Approval of Agenda –

Motion was made by Jones to approve the agenda as presented; Motion supported by McCormick – Voice Vote – motion passed.

6. Bills – \$74,112.90

Motion was made by McCormick to approve & pay the bills of \$74,112.90; Motion supported by Jones – Roll Call Vote

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|-----------|-----|
| Dunne | Yes |
| Donovan | Abs |
| Kaczmarek | Yes |
| Jones | Yes |
| Klavon | Abs |
| McCormick | Yes |

4 yes 0 no 2 absent, motion passed.

7. Correspondence

a. DTE Tree Trimming Map sent out to all council members

8. Unfinished Business

a. Sewer Plant Operation – James Green – James gave an update on the plant operation and how the pumps were working.



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- b. Police stats for March – Chief Johnson – Chief Johnson gave the council the update for March.
- c. Blight Report – Metz – Written report presented to council
- d. Update on Sewer Project — Dan Cabage – About 99% complete, about 2 weeks behind, working with Hennessey on the sewer lining. Paper work for Rural Development should go into EAGLE within 2 weeks.
- e. Kent Street Storm Sewer update – Hollandsworth – Enclosed for processing, please find the contractor’s Six Application for Payment, and our Recommendation of Payment for the project referenced above. Hennessey Engineers has reviewed the application and is recommending a payment in the amount of \$61,351.19 to RJ&J Enterprises for completed through April 1, 2022.

Motion was made by Jones to approve the payment to RJ&J Enterprises for payment six for \$61,351.19. Motion supported by Dunne – Roll Call Vote —

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| Donovan | Abs |
| Kaczmarek | Yes |
| Jones | Yes |
| Klavon | Yes |
| McCormick | Yes |
| Dunne | Yes |

5 yes 0 no 1 absent, motion passed.

- f. Street Markings – Buckingham – Hollandsworth – R/R crossings need to be marked by May 15th if not possible fine of \$1000.00 per day. Discussion –

Motion was made by Jones to approve up to \$5000.00 for the pavement markings as listed. Motion supported by Dunne – Roll Call Vote —

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| Kaczmarek | Yes |
| Jones | Yes |
| Klavon | Yes |
| McCormick | Yes |
| Dunne | Yes |
| Donovan | Abs |

5 yes 0 no 1 absent, motion passed.

- g. Back Pack Blower – Klavon – Council was advised that the blower has been purchased.

9. New Business

- a. Planning Commission Report – Buckingham – Approval of The Gardens of Carleton, Matthews St. – Motion to approve planning commission recommendation.

Motion was made by McCormick to approve the Planning Commission recommendation as presented by President Buckingham. Motion supported by Kaczmarek – Voice Vote – Motion approved

- b. Generator Service agreement 5 year or 3 year – Discussion



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Motion was made by McCormick to approve the Generator Service 5-year agreement for the price of \$11,842.17 5 year as presented by President Buckingham. Supported by Kaczmarek – Roll Call Vote.

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| Kaczmarek | Yes |
| Jones | Yes |
| Klavon | Yes |
| McCormick | Yes |
| Dunne | Yes |
| Donovan | Abs |

5 yes 0 no 1 absent, motion passed.

- c. ARPA Funds Use Committee – Buckingham – Would like a committee to discuss how to spend the ARPS Funds – Council approved a committee of America Runyan, Larry Buckingham, Lenora Buckingham, Joseph Dunne, and James Hollandsworth.
- d. REU usage Gardens of Carleton – Hollandsworth to figure the amount of REU’s that are needed.

10. Council Comments

1. McCormick – Have we decided what roads to repair this spring – Buckingham advised that it was still being reviewed.
2. McCormick – Wants to give his ok to the rubbish guys, he has not had any complaints.
3. McCormick – Need to check on bottom windows that are boarded up.
4. McCormick – Upstairs windows look really good.
5. Buckingham – Keith will be returning to work on April 11th.
6. Hollandsworth – As Larry stated we did drive the roads, I do have some figures to use for cost estimates, next month I will be coming to the board to request authorization to do a Phaser rating of the roads.

11. Public Comments – Individuals are asked to identify themselves by name and if they are a Village resident, if they wish to decline to give the information please say pass as they will not be given the floor – Limit to 3 minutes

- a. Arthur Grace – Wish us luck on getting yellow paint, he has been trying for 6 months to get some. Buckingham stated if need be we would mix blue and green to mark the road.

12. Adjournment

Motion was made by Jones to adjourn the meeting, supported by McCormick – Voice Vote. all in favor motion passed.

Meeting closed at 7:35 pm

Respectfully submitted,
Lenora Buckingham
Clerk
Village of Carleton