



# VILLAGE OF CARLETON

## MEETING MINUTES

**December 7, 2021**

**1. The Village of Carleton Regular Board (Virtual) meeting was called to order at 7:00 p.m. by President Buckingham**

**2. Pledge of Allegiance**

**3. Roll Call –**

Members present: President Larry Buckingham, Councilmen David Klavon, Joseph Dunne, James Donovan, Jonathan Jones, Clerk Lenora Buckingham.

Members Absent Dennis McCormick, Lena Kaczmarek, Treasurer Cathy Coleman.

Others present Chief Roy Johnson (Chief of Police), Jeff Osment (Village Attorney), James Green WWTP, Daniel Cabage F & V Engineering, and citizen Richard Massingill.

**4. Approval of minutes**

a. November 2, 2021 Meeting

Motion was made by Klavon to accept the minutes of the meetings dated November 2, 2021; Motion supported by Dunn – Roll Call Vote

Klavon	Yes
McCormick	Abs
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes

4 yes 0 no 2 absent, motion passed.

**5. Approval of Agenda –**

Motion was made by Klavon to approve the agenda as presented; Motion supported by Jones – Roll Call Vote

McCormick	Abs
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes
Klavon	Yes

4 yes 0 no 2 absent, motion passed.



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### 6. Bills – \$86,257.57

Motion was made by Donovan to approve & pay the bills of \$86,257.57; Motion supported by Klavon – Roll Call Vote (this is not the correct amount, it is the same as November amount and the date is November 7, 2021 not December 7, 2021. Amount amended at the January meeting) \$112,655.57

Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes
Klavon	Yes
McCormick	Abs

4 yes 0 no 2 absent, motion passed.

### 7. Correspondence

- a. None

### 8. Unfinished Business

- a. Grafton Rd Pump replace – Buckingham – Dan Cabage – Dan explained the pump replacement and the plans to keep the auxiliary pump in place until January.
- b. Sewer Plant Operation – James Green – James gave an update on the plant operation and how the pump was working.
- c. Police stats for November – Chief Johnson – Chief Johnson gave the council the updated figures for November.
- d. Blight Report – Metz – Tabled
- e. Update on Sewer Project – Dan Cabage – About 2 weeks behind where they want to be, but looking good.
- f. Kent Street Storm Sewer update – Hollandsworth – Tabled – Buckingham stated still waiting for DTE to install the electrical drop.
- g. Carleton Auto – Buckingham – Will be contacting Mr. Janis about issues

### 9. New Business

- a. Move Meeting from 1-4-2022 to 1-11-2022 – Buckingham – Roll Call Vote

Motion was made by Jones to approve moving the January 4, 2022 meeting to January 11, 2022.  
Motion supported by Dunne Roll Call Vote

Jones	Yes
Klavon	Yes
McCormick	Abs
Dunne	Yes
Donovan	Yes



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Kaczmarek Abs  
4 yes 0 no 2 absent, motion passed.

- b. Adopt Meeting Schedule – Either A or B – Roll Call Vote.

Motion was made by Jones to adopt the 2022 Village Meeting Schedule (B). Motion supported by Klavon Roll Call Vote —

Klavon	Yes
McCormick	Abs
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes

4 yes 0 no 2 absent, motion passed.

- c. Carleton Mill – Buckingham – Osment – Dangerous building, building inspector to get permission to check the building for dangerous items. If not legal action to be taken.
- d. \$246,000.00 ARPA grant – Buckingham – approved, we are working on what it can be spent on. (we think it can be used for upgrade to sewer project). Ameer did a great job on getting the information for the grant.
- e. We have applied for a Monroe County American Rescue Plan Act grant (ARPA) \$3.5 Million— Buckingham – Advised the council that the Village has applied for the grant with Monroe County –

### 10. Council Comments

1. Buckingham – Have hired a new full time and part-time DPW workers – Darren Tyler full-time effective December 13 insurance effective January 2022 ((with agreement from union on insurance and CDL) (part-time right now)) and Thomas Hughey Jr. part-time 30 hours per week.
2. Klavon – Asked about the Christmas parade being cancelled – Buckingham advised him that the parade had not been scheduled.
3. Jones – Asked if the January meeting will be in person. As of right now, yes, it will be in person – Osment has been checking with the legislators and there is a bill pending but nothing has been passed yet
4. Lenora Buckingham – Thanked everyone for their patience with her taking the minutes (surgery).

### 11. Public Comments – Limit to 3 minutes

1. Chief Johnson – Thanked Mr. Osment for his work with the police department.
2. Richard Massingell – Lives in North Point Commons, wants to know what the Village can do for the HOA, street cleaning, snow removal, etc. Buckingham advised him that he would be glad to meet with him and discuss what the Village can and can not do for a HOA.

### 12. Adjournment Roll call vote



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Motion was made by Jones to adjourn the meeting, supported by Donovan – Roll Call Vote.

McCormick	Abs
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes
Klavon	Yes

4 yes 0 no 2 absent, motion passed.

Meeting closed at 7:35 pm

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Respectfully submitted,  
Lenora Buckingham  
Clerk  
Village of Carleton