



VILLAGE OF CARLETON MEETING MINUTES

December 17, 2018

The Village of Carleton Regular Board meeting was called to order at 7:00 p.m. in the Village Hall by President Buckingham.

1. Pledge of Allegiance

2. Roll Call

Members present: President Larry Buckingham, Councilman David Klavon, Tom Reiser, Joseph Dunne, Don Marcero, Clerk Lenora Buckingham, Treasurer Cathy Coleman. Members Absent Councilman Dennis McCormick. Others present None.

3. Approval of Minutes

Motion was made by Marcero to accept the minutes of the regular meeting dated December 5, 2018. Motion supported by Dunne – Voice vote all in favor, motion carried.

4. Approval of Agenda

Motion by Reiser to approve the agenda, supported by Dunne – Voice vote all in favor, motion carried

5. Approval of Bills

Motion by Klavon to approve the bills in the amount of \$101,038.84 supported by Dunne – Voice vote all in favor, motion passed

6. Correspondence

- a. None

7. Unfinished Business

- a. Recommendation and Appointment of Council member – Marcero – Committee met and interviewed two of the three applicants (third not interviewed because he had been interviewed in the past) Committee recommendation to appoint James Donavon to the position. – Motion by Dunne to appoint James Donavan to the 2-year vacant council seat, supported by Marcero – Voice Vote all in favor, motion



VILLAGE OF CARLETON MEETING MINUTES

passed – Donavon was given the oath of office by Clerk Lenora Buckingham and seated.

- b. Electrical Grafton Road pump station – Buckingham gave an update on the lift station electrical work – had some issues to start but getting better now. Have one wire that was cut during excavation and may have to run new conduit for that line.
- c. Auxiliary pump rented for lift station, all power off during repairs – one to two weeks
- d. * Saw grant update – handouts given to council
- e. 2019 – 2020 projects – only Klavon and McCormick turned anything in.
- f. * Sewer Plant Report – James Green operator gave update on the plant

8. New Business

- a. November 2018 police stats – Sgt Buxton gave the update to the council
- b. Agreement with PFM – Financial Consultant for SRF loan (state requirement) – Buckingham asked for authorization to sign the agreement with PFM – Motion by Marcero to authorize Buckingham to sign the agreement with PFM, supported by Klavon – Roll call Vote
 - Reiser Yes
 - Klavon Yes
 - Dunne Yes
 - Marcero Yes
 - Donavon Yes
 - McCormick ABSMotion Passed 5 Yes 0 No 1 ABS
- c. Winter shut down North Oxidation ditch – Buckingham gave an update on the North Ditch, shut down for the winter
- d. * Kay Klavon – Beautification Committee – Kay presented to the council that she would like to start and head up a Beautification Committee and would like the council to approve – Buckingham stated that right now that falls under the planning commission – Would get more information for the council, tabled to next meeting.

9. Council Comments

- a. Donavon – thanked the council for the appointment to the council
- b. Dunne – reminded Buckingham that bills still needed to be paid
- c. Marcero – Congratulated Donavon on his appointment



VILLAGE OF CARLETON MEETING MINUTES

- d. Marcero – Santa coming to town was really good, parade, decorations were great
- e. Klavon – Was a great time at Santa coming to town, parade was great,
- f. Lenora Buckingham – Merry Christmas, and the Village Christmas party is December 20th
- g. Larry Buckingham – Wanted to thank the DPW for the great job they did with the decorations, and helping with everything on Santa coming to town parade, etc.
- h. Larry Buckingham – lights in town brighter than they have been in years, looked very nice

10. Public Comments – Limit to 3 Minutes

- a. None

11. Adjournment

Motion to adjourn the meeting at 7:30pm by Klavon and supported by Dunne. All in favor, motion carried

Items with * are additions to the agenda

Respectfully submitted,
Lenora Buckingham, Clerk
Village of Carleton