



# VILLAGE OF CARLETON

## MEETING MINUTES

**November 2, 2021**

**1. The Village of Carleton Regular Board (Virtual) meeting was called to order at 7:00 p.m. by President Buckingham**

**2. Pledge of Allegiance**

**3. Roll Call –**

Members present: President Larry Buckingham, Councilmen Dennis McCormick, Joseph Dunne, James Donovan, Jonathan Jones, Clerk Lenora Buckingham.

Members Absent David Klavon, Lena Kaczmarek, Treasurer Cathy Coleman.

Others present Chief Roy Johnson (Chief of Police), James Hollandsworth (Village Engineer, Hennessey Engineering), Jeff Osment (Village Attorney), James Green WWTP, Daniel Cabage F & V Engineering, Mike Vander Ploeg F & V Engineering, and three citizens.

**4. Approval of minutes**

a. October 5, 2021 Meeting

Motion was made by Jones to accept the minutes of the meetings dated October 5, 2021; Motion supported by McCormick – Roll Call Vote

Klavon	Abs
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes

4 yes 0 no 2 absent, motion passed.

**5. Approval of Agenda –**

Motion was made by Jones to approve the agenda as presented; Motion supported by Donovan – Roll Call Vote

McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes
Klavon	Abs

4 yes 0 no 2 absent, motion passed.



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### 6. Bills – \$86,257.57

Motion was made by McCormick to approve & pay the bills of \$86,257.57; Motion supported by Jones – Roll Call Vote

Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes
Klavon	Abs
McCormick	Yes

4 yes 0 no 2 absent, motion passed.

### 7. Correspondence

- a. Guardian Glass – Discussed

### 8. Unfinished Business

- a. Amendment to Sewer Connection Permit No. 511 for Manheim Detroit Auto Auction – Buckingham Discussion

Motion was made Jones to approve the amendment to Sewer Connection Permit No. 511 for Manheim Detroit Auto Auction as presented. Motion supported by McCormick. Roll Call Vote —

Donovan	Yes
Kaczmarek	Abs
Jones	Yes
Klavon	Abs
McCormick	Yes
Dunne	Yes

4 yes 0 no 2 absent, motion passed.

- b. Grafton Rd Pump replace – Buckingham – Mike Vander Ploeg – Option #1 \$19,485.00  
Option #2 \$25,315.00 Discussion

Motion was made by McCormick to approve option # 1 for the price of \$19,485.00 for the purchase of the replacement pump from Kennedy Industry. Motion supported by Jones. Roll Call Vote —

Kaczmarek	Abs
Jones	Yes
Klavon	Abs
McCormick	Yes



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Dunne Yes  
Donovan Yes

4 yes 0 no 2 absent, motion passed.

- c. Sewer Plant Operation – James Green – James Green updated the council on the WWTP operation, getting ready for winter. No questions
- d. Police stats for October– Chief Johnson – Chief Johnson presented the stats for the month of October to Council
- e. Blight Report – Metz – No report
- f. Update on Sewer Project — Dan Cabage / Mike Vander Ploeg – Presented the council an update on the Sewer Project and updated on the pump problem with the lift station.
- g. Kent Street Storm Sewer update – Hollandsworth – Updated on the Storm drain problems restoration completed, paving should start on 11-9-2021. Question on when the project should be done? Hopefully by the end of December.  
Dave Klavon was seated at the meeting at 7:21 pm
- h. Carleton Collision update – Osment – Jones – Mr. Janis was present he has turned over two copies of his plans to the office for the Village Engineer so they can be reviewed and recommendation to the planning commission. He still needs to finish cleaning up the property, still has junk vehicles behind the trees. President Buckingham advised Mr. Janis to contact him to set up an appointment to discuss the rezoning of property on Jones Rd. for the storage of his vehicles.
- i. Carleton Crossing crack seal additional work needed –Buckingham. – Need additional work on the streets one section has large cracks yet, need to be done before winter or we will have major issues in the spring. Need up to \$5000.00 to finish the project with Hutch Paving.

Motion was made by McCormick to approve the additional funds up to \$5000.00 for the additional crack sealing in Carleton Crossing. Money to come from property sales funds that are left. Motion supported by Klavon Roll Call Vote —

McCormick Yes  
Dunne Yes  
Donovan Yes  
Kaczmarek Abs  
Jones Yes  
Klavon Yes

5 yes 0 no 1 absent, motion passed.

### 9. New Business

- a. RJ & J invoice for repair to Storm Sewer Line on Crane Street – Buckingham – \$2,800.00 Discussion

Motion was made by Jones to approve the invoice from RJ & J for repair to Storm Sewer Line on Crane Street for \$2,800.00, Motion supported by Klavon Roll Call Vote



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Jones	Yes
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs

5 yes 0 no 1 absent, motion passed.

- b. Contract with DTE for the power to the Jones Rd. Pump Station (Kent St. Storm Drain) for \$7,624.97. (The total amount includes both line extension charges \$6,904.97 and the secondary service charge \$720.00).

Motion was made by Klavon to approve the contract with DTE for the power to the Jones Rd. Pump Station (Kent St. Storm Drain) for \$7,624.97. Motion supported by Jones. Roll Call Vote —

Klavon	Yes
McCormick	abstained
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes

4 yes 0 no 1 absent 1 abstain, motion passed.

McCormick abstained because family conflict.

- c. Direct Deposit– Buckingham – Start working on Direct Deposit for payroll and bills. Will cost \$57.00 per month with large payroll and bills less on other paydays. Would like to start on a limited basis in January of 2022 and go to Direct Deposit after testing porpoises.

Motion was made by Klavon to approve the Direct Deposit as discussed starting in January, Motion supported by McCormick — Roll Call Vote —

McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes
Klavon	Yes

5 yes 0 no 1 absent, motion passed.

### 10. Council Comments

1. Buckingham – Still working on Job description for DPW worker replacement.



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2. The office is now open on a limited basis, for the safety of everyone mask will be required to enter the office, this includes elected officials. Chief Johnson asked if the police department could require mask to enter. President Buckingham advised him it was his department and he could require mask for entry for the safety of all.
3. McCormick – had a meeting of the Sesquicentennial committee with the historical society, Lena Kaczmarek, Dave Klavon, and Dennis McCormick were present for the village. Klavon asked if Village funds could be used for the Sesquicentennial and was advised at this time no, there is a bill in state committee to allow this but has not been passed as yet.
4. Klavon asked on the status of the DPW worker off for injury, Buckingham advised that he was scheduled for an MRI next week, day to day at this time.
5. Donovan wanted everyone to know that he works for DTE but at the fermi plant and has nothing to do with the contract for Jones Rd. pump station.
6. Osment – Wanted to commend Chief Johnson and the police department for the outstanding job they are doing.
7. Hollandsworth – Wanted to thank everyone for their patience with the Kent St. project.

### 11. Public Comments – Limit to 3 minutes

1. Chief Johnson – Thanked Mr. Osment for his comments on the police department.

### 12. Adjournment Roll call vote

Motion was made by McCormick to adjourn the meeting, supported by Dunne – Roll Call Vote.

McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Abs
Jones	Yes
Klavon	Yes

5 yes 0 no 1 absent, motion passed.

Meeting closed at 7:51 pm

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Respectfully submitted,  
Lenora Buckingham  
Clerk  
Village of Carleton