



VILLAGE OF CARLETON MEETING MINUTES

October 1, 2018

The Village of Carleton Regular Board meeting was called to order at 7:00 p.m. in the Village Hall by President Buckingham.

1. Pledge of Allegiance

2. Roll Call

Members present: President Larry Buckingham, Councilman David Klavon, Tom Reiser, Joseph Dunne, Don Marcero, and Clerk Lenora Buckingham. Members Absent Councilmen Christopher Ciersezwski, Dennis McCormick, and Treasurer Cathy Coleman. Others present Attorney Jeff Osment.

3. Approval of Minutes

Motion was made by Marcero to accept the minutes of the regular meeting dated April 17, 2017. Motion supported by Dunne. Voice vote all in favor, motion carried.

4. Approval of Agenda

Motion by Klavon to approve the agenda, supported by Marcero – Voice vote all in favor, motion carried.

5. Approval of Bills

Motion by Marcero to approve the bills in the amount of \$114,085.76, supported by Klavon – Voice vote all in favor, motion carried.

6. Correspondence

- a. None

7. Unfinished Business

- a. Vacant Building Ordinance, Committee appointments needed (volunteer's) – Committee members Chair Don Marcero, Conner Robertson, James Donovan and Joseph Dunne.



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- b. Christmas Lights, Request for bids are still out – Klavon is still checking on bids, estimate of \$20,000.00 to \$25,000.00 to replace the electrical. If not repaired we will no be able to put out lights, the electrical lines are not safe to use.
- c. Oxidation Ditch Update – Dan Cabage gave a report to the council – South ditch is done and should be switching over shortly so that the North ditch repairs can be made. There was a product change on the coating, problem getting the original coating so had to switch to a different coating.
- d. BS&A software, copy of what the software will do given to council, cost of \$12,425.00. – Buckingham explained on the software and increase of building permits. Add \$150.00 to the permit fees and designate the money for new software purchase and upkeep. Motion by Klavon to add \$150.00 to new construction permits for the purchase of the BS&A software and upkeep of the BS&A software we now have, supported by Marcero – Roll call vote –
 - Reiser Yes
 - Dunne Yes
 - Marcero Yes
 - Klavon YesMotion Passed 4 yes 0 no two absent — Ciersezwski, McCormick
- e. Brush Pickup, ordinance needed – Committee needed – Buckingham advised the council he has been reviewing sending out letters for brush pickup but feels that we need an ordinance to cover this, more than just picking up brush. Request a committee be formed – Discussion – Reiser feels that when ordinance goes into effect the residents need to be notified. Buckingham stated maybe hand delivered to each residence. Committee members – Chairman Buckingham, James Donavan, Conner Robertson, and Dave Klavon.
- f. Ordinances’ need to be reviewed and revised (cleaned up) Committee members Chairman Dave Klavon, John Jones, Tanya Tittle, James Donavan, Joe Dunne. Attorney Jeff Osment help will be needed.
- g. Change order for Oxidation ditches – Increase of \$1,150.00 for wear replacement – Motion by Reiser to approve the change order, supported by Klavon – Voice vote, all in favor motion carried

8. New Business



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- a. F & V saw grant update – Dan Cabage gave handouts to the council, advised that the smoke test was delayed because of weather, moved to Wednesday and Thursday because of rain.
- b. VFD Drives for Sewer Plant – Buckingham gave an update; new drives are in checking on price of install and if new conduit needs to be ran.
- c. Flow meter Ash Township sewer line – Buckingham advised the flow meter has been out for sometime and needs to be replaced. Cost of \$4,352.36. Buckingham asked for permission to approach and see if the Township will pay for half of the cost of replacement. Motion by Reiser to have Buckingham approach the township and see if they would be willing to cover half of the cost, supported by Marcero – Voice vote, all in favor motion carried.

9. Council Comments

- a. Klavon asked about the junk vehicles at the Auto sales – Advised they were cleaning up the area.

10. Public Comments – Limit to 3 Minutes

- a. None

11. Adjournment

Motion to adjourn the meeting at 7:36 pm by Marcero and supported by Dunne. Voice vote all in favor, motion carried

Respectfully submitted,
Lenora Buckingham, Clerk
Village of Carleton