



VILLAGE OF CARLETON

MEETING MINUTES

January 11, 2022

1. The Village of Carleton Regular Board (Hybrid) meeting was called to order at 7:00 p.m. by President Buckingham

2. Pledge of Allegiance

3. Roll Call –

Members present: President Larry Buckingham, Councilmen Dennis McCormick, David Klavon, Joseph Dunne, James Donovan, Lena Kaczmarek, Clerk Lenora Buckingham.

Members Absent, Jonathan Jones, Treasurer Cathy Coleman.

Others present Chief Roy Johnson (Chief of Police), Jeff Osment (Village Attorney), Stewart Beach WWTP, Daniel Cabage F & V Engineering, and three citizens.

4. Approval of minutes

a. December 7, 2021 Meeting

Motion was made by Klavon to accept the minutes of the meetings dated December 7, 2021; Motion supported by Dunn – Voice Vote motion passed.

5. Approval of Agenda –

Motion was made by McCormick to approve the agenda as presented; Motion supported by Klavon – Voice Vote – motion passed.

6. Bills – \$112,655.27 December 7, 2021 \$93,057.29 January 11, 2022

Motion was made by Donovan to approve & pay the bills of \$112,655.27 for December 7, 2021; Motion supported by Klavon – Roll Call Vote

Dunne	Yes
Donovan	Yes
Kaczmarek	Yes
Jones	Abs
Klavon	Yes
McCormick	Yes

5 yes 0 no 1 absent, motion passed.

Motion was made by McCormick to approve & pay the bills of \$93,057.29 for January 11, 2022; Motion supported by Donovan – Roll Call Vote

Donovan	Yes
Kaczmarek	Yes



VILLAGE OF CARLETON

MEETING MINUTES

Jones Abs
Klavon Yes
McCormick Yes
Dunne Yes

5 yes 0 no 1 absent, motion passed.

7. Correspondence

- a. None

8. Unfinished Business

- a. Grafton Rd Pump replace – Dan Cabage – Stewart Beach – Dan explained the pump has been replaced is working very well and the auxiliary pump has been returned. Stewart stated the pump is working very well.
- b. Sewer Plant Operation – Stewart Beach – Stewart gave an update on the plant operation and how the pump was working.
- c. Police stats for December and year end – Chief Johnson – Chief Johnson gave the council the update for December and the yearend figures.
- d. Blight Report – Metz – Tabled
- e. Update on Sewer Project — Dan Cabage – Need to have a meeting at the office at the end of January.
- f. Kent Street Storm Sewer update – Hollandsworth – Project is close to being done.
- g. Carleton Auto — Buckingham – Mr. Janis has made a lot of progress, planning commission is the next step.

9. New Business

- a. Discussion on budget for 2022 – Budget workshop January 18 7:00 pm
- b. Kent Street Rehabilitation and Water Main Replacement Pay Recommendation No. 5. Enclosed for processing, please find the contractor’s Fifth Application for Payment, and our Recommendation of Payment for the project referenced above. Hennessey Engineers has reviewed the application and is recommending a payment in the amount of **\$247,244.98** (The Village of Carleton’s share) to RJ&J Enterprises for work completed through December 31, 2021

Motion was made by Donovan to approve the payment to RJ & J for \$247,244.98 as recommended by, Hennessey Engineers. Motion supported by Klavon Roll Call Vote

Kaczmarek Yes
Jones Abs
Klavon Yes
McCormick Yes
Dunne Yes
Donovan Yes

5 yes 0 no 1 absent, motion passed.

- c. Kent Street & Jones Street Additional Work Pay Recommendation No. 1. Enclosed for processing, please find the contractor’s First Application for Payment, and our Recommendation of Payment for the project referenced above. Hennessey Engineers has reviewed the application and is recommending a payment



VILLAGE OF CARLETON

MEETING MINUTES

in the amount of **\$41,994.75** to RJ&J Enterprises for work completed through December 31, 2021.
Meeting Schedule – Either A or B – Roll Call Vote.

Motion was made by McCormick to approve the payment to RJ & J in the amount of \$41,994.75.
Motion supported by Klavon Roll Call Vote —

Jones	Abs
Klavon	Yes
McCormick	Yes
Dunne	Yes
Donovan	Yes
Kaczmarek	Yes

5 yes 0 no 1 absent, motion passed.

- d. Wash on Centennial – Klavon – Centennial committee wants to know if they can put a banner across the road and need a play area at the park. Council approved the banner and play area.

10. Council Comments

1. Buckingham – Public hearing on the budget February 22 special meeting.
2. Buckingham – Advised that he was very happy with the DPW, they have responded very well when called out.
3. McCormick – Need any suggestions for advertisement for the park. Need more lighting in the park. Christmas in the park went very well.
4. Klavon – Asked how we are doing with the trees, advised going very well.
5. Hollandsworth – Hoped that everyone had a good holiday.

11. Public Comments – Limit to 3 minutes

1. Stewart Beach – Advised everyone that the picture on the front of the report is at the plant.
2. Kaye Klavon – Wanted to know if we were going to have a garage sale in May. She was advised yes we were.

12. Adjournment Roll call vote

Motion was made by McCormick to adjourn the meeting, supported by Dunne – Voice Vote.
all in favor motion passed.

Meeting closed at 7:42 pm

Respectfully submitted,
Lenora Buckingham
Clerk
Village of Carleton